

**Minutes of the Meeting of 25<sup>th</sup> BoG meeting held  
on Saturday, 20<sup>th</sup> September, 2025**

The 25<sup>th</sup> Board of Governors (BoG) meeting of Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex, Dum Dum, was held on Saturday, 20<sup>th</sup> September, 2025, 03:00 PM onwards at Rosewood, The Park Hotel, Park Street, Kolkata 700016.

<b>Members Present</b>		
<b>Serial No.</b>	<b>Name</b>	<b>Designation</b>
1	<b>Prof. (Dr.) G.L Datta</b> , Former Dean, IIT Kharagpur	Chairman
2	<b>Prof. Partha Ghosh</b> , State Govt. Nominee, Govt. College of Engineering & Ceramic Technology	Member
3	<b>Prof. Narayan Banerjee</b> , MAKAUT Nominee, MAKAUT, West Bengal	Member
4	<b>Mr. Taranjit Singh</b> , Trustee Member, JIS Foundation	Member
5	<b>Mr. Haranjit Singh</b> , Trustee Member, JIS Foundation	Member
6	<b>Mr. Simarpreet Singh</b> , Member, JIS Foundation	Member
7	<b>Mr. Amanjot Singh</b> , Member, JIS Foundation	Member
8	<b>Mr. U. S. Mukherjee</b> , Deputy Director, JIS Group	Member
9	<b>Mr. Amit Srivastava</b> , Managing Director, Hash Technology	Industrial Representative
10	<b>Dr. Biswabandhu Chatterjee</b> , Convener R&D Cell and Asst. Professor, Dept. of CE, DSCSITSC	Member
11	<b>Ms. Chandrika Panja</b> , HR Executive	Member
12	<b>Mr. Anirbit Sengupta</b> , Deputy Registrar and Asst. Prof, Dept. of ECE, DSCSITSC	Member
13	<b>Dr. Soumitra Roy</b> , Professor, Convener IQAC and Dept. of CSE, DSCSITSC	Member
14	<b>Dr. Saradindu Panda</b> , Principal, DSCSITSC	Member Secretary

Leave of absence were granted to the BoG members by the Hon'ble Chairman of BoG, who could not attend the meeting owing to their preoccupied schedule/medical reason/unavoidable circumstances.

<b>Members Absent</b>		
<b>Serial No.</b>	<b>Name</b>	<b>Designation</b>
1	<b>Mr. Amrik Singh</b> , Trustee Member, JIS Foundation	Member
2	<b>Mr. Harjot Singh</b> , Trustee Member, JIS Foundation	Member
3	<b>Mr. Amanjot Singh</b> , Trustee Member, JIS Foundation	Member



SurTech

# Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex

(Formerly Known as Dr. Sudhir Chandra Sur Degree Engineering College)

540, DumDum Road, Surer Math (Near Dum Dum Jn. Station), Kolkata-700074

Phone: +91 22 25603889, 25603898, 65330375

Website: www.surtech.edu.in; Email-info@dsec.ac.in

## Introduction

The meeting started with the welcome address by the Chairperson followed by the welcome address of the Member Secretary to all the members of the Board. The Chairperson expressed his happiness over the steady academic and institutional progress of the Institute. He congratulated the Institute, Management, Principal, faculty members, staff and students for achieving NAAC Grade “A” and Autonomous Status, and stated that these achievements have placed the Institute in a stronger position for academic, research and institutional growth.

With permission from the Chair, Prof. (Dr.) Saradindu Panda, Member Secretary, started the presentation mentioning all the meeting agendas.

<b>Agenda 1</b>	<b>To confirm and approve Minutes of the 24<sup>th</sup> Board of Governors Meeting held on Saturday, 12<sup>th</sup> December, 2024, 03:00 PM onwards at Rosewood, The Park Hotel, Park Street, Kolkata.</b>
<b>Resolution 1</b>	<p>The Minutes of the 24<sup>th</sup> Board of Governors Meeting held on Saturday, 12<sup>th</sup> December, 2024, 03:00 PM onwards at Rosewood, The Park Hotel, Park Street, Kolkata, were placed before the Board for confirmation and approval.</p> <p>The Member Secretary informed the Board that the minutes of the previous meeting had been circulated among the members and no adverse comments or observations had been received. The members reviewed the proceedings and expressed satisfaction that the minutes correctly reflected the deliberations and decisions taken in the 24<sup>th</sup> BoG Meeting.</p> <p>As there were no further comments on the Minutes of the 24<sup>th</sup> Board of Governors Meeting, the committee members confirmed and approved the minutes of the meeting</p>
<b>Agenda 2</b>	<b>To note and ratify Action Taken Report pursuant to proceedings of 24<sup>th</sup> Board of Governors Meeting held on Saturday, 12<sup>th</sup> December, 2024.</b>

Sl. No.	Agenda	Resolution	Action Taken Report
1	<b>To confirm and approve Minutes of the 24<sup>th</sup> Board of Governors Meeting held on Saturday, 12<sup>th</sup> December, 2025, 3:00 PM onwards, at Rosewood, the Park Hotel, Park Street, Kolkata.</b>	As there were no such comments on the Minutes of 24 <sup>th</sup> Board of Governors Meeting held on Saturday, 24 <sup>th</sup> March 2024, 3:00 PM onwards, at Rosewood, the Park Hotel, Park Street, Kolkata, the committee members confirmed and approved the minutes of the meeting.	Noted
2	<b>To note and ratify action taken report pursuant to proceedings of 24<sup>th</sup> Board of Governors Meeting held on Saturday, 12<sup>th</sup> December, 2025, 3:00 PM.</b>	The BoG commended the students and faculty for their exemplary achievements. The Chairperson, Prof. G. L. Dutta, expressed appreciation, stating, “Very good,” and extended congratulations to all winners and their mentors. He emphasized the need for further encouragement of student participation in more activities, online courses, and competitions in the future.	Noted



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3	<b>Achievements by Students and Student Participation in Events</b>	The BoG commended the students and faculty for their exemplary achievements. The Chairperson, Prof. G. L. Dutta, expressed appreciation, stating, "Very good," and extended congratulations to all winners and their mentors. He emphasized the need for further encouragement of student participation in more activities, online courses, and competitions in the future.	<p>1. In the academic year total <b>246</b> students participated in different events like Technical Fest , debate, Project Competitions etc within states.</p> <p>2. Apart from this <b>74</b> students participated in such completions outside states.</p> <p>3. <b>125</b> students from SurTech were awarded with winning prizes out of all these events.</p> <p>4. Students from SurTech was in the 2<sup>nd</sup> runner up list SIH2024.</p>
4	<b>Ragging Preventive Measures and Report on Registered Cases</b>	The BoG expressed satisfaction with the preventive measures and commended the administration for ensuring a safe and supportive environment on campus.	SurTech is committed to prevent ragging in the college campus and hostel premises through Anti Ragging Squad and Committee. NO such case was registered in last academic year.
5	<b>To report on Joining and Resignation since last BoG Meeting..</b>	<p>Member Secretary reported the vacancy created due to faculty resignation was compensated by the immediate recruitment of newly joined faculty and staff members.</p> <p>Prof. G.L. Datta suggested that while putting up the figures of those who left the institute and those who joined, proper reasons (such as resigned or termination by the management on account of unsatisfactory performance) should be mentioned together with the percentage breakup. Similarly, the no. of PhDs and non-PhDs recruited should also be shown in terms of the percentage breakup.</p>	<p><b><u>AY 2024-25</u></b>            Regination:11 (PhD 5, Non PhD 6)            Recruitment: 13 (PhD 7, Non PhD 6)</p>
6	<b>To Report on Changes in the Intake and Introduction of New Courses</b>	<p>While the introduction of new courses and the expansion of intake capacity were recognized as commendable initiatives, the admission numbers for the current year were not as satisfactory as anticipated. The Chairperson, Prof. G. L. Dutta, emphasized the need for proactive measures to improve the institution's reach and attract more students in the coming academic years. The following strategies were discussed and approved as part of the resolution:</p> <ol style="list-style-type: none"> <li><b>Strengthening Outreach Efforts:</b> <ul style="list-style-type: none"> <li>Focus on building strong word-of-mouth communication by engaging existing students, alumni, and faculty to act as ambassadors for the institution.</li> <li>Highlight the college's</li> </ul> </li> </ol>	<p><b><u>Intake Status: Total intake 1023</u></b>  <b>B.Tech: 720                      B.Tech Lateral : 72</b>  <b>M.Tech: 45                        Diploma :66</b>  <b>BBA+BCA: 120</b>  <b><u>Admission Status till 18/09/2025: 650</u></b>  <b><u>Last year at this stage the total admission count was around 470.</u></b>  <b><u>Strategic</u></b></p> <p># Regarding the marketing and outreach efforts, the college Admin, Faculty and Management staff are trying with their level best efforts. Meeting is being conducted n regular basis regarding Outreach effort and Strategic plans.            # The classes for the newly admitted batch is already running under Autonomy syllabus. Complete curriculum with detailed syllabus for all the branches are ready and shared with the students.            # Feedbacks from all the stakeholders like Students, faculty, Employers are taken for</p>



		<p>unique advantages, such as its prime location, excellent transport connectivity, modern infrastructure, and world-class sports complex, in all promotional efforts.</p> <p>2. <b>Strategic Marketing Initiatives:</b></p> <ul style="list-style-type: none"> <li>○ The Admission Cell was directed to adopt targeted marketing strategies to effectively showcase the college's offerings.</li> <li>○ Collaborate with schools, coaching centers, and educational consultants to reach a wider pool of prospective students.</li> <li>○ Enhance the online and offline presence of the institution through social media campaigns, webinars, and promotional events.</li> </ul> <p>3. <b>Preparation for Autonomous Status:</b></p> <ul style="list-style-type: none"> <li>○ The Board emphasized the importance of leveraging the anticipated autonomous status to attract more students.</li> <li>○ Begin planning academic and administrative reforms that showcase the flexibility and advantages of being an autonomous institution.</li> <li>○ Design a roadmap to implement autonomy-related benefits, such as curriculum innovation, industry collaboration, and enhanced placement opportunities, to appeal to prospective students and parents.</li> </ul> <p>4. <b>Continuous Monitoring and Feedback:</b></p> <ul style="list-style-type: none"> <li>○ Establish a mechanism to regularly monitor the progress of these initiatives and assess their impact on student intake.</li> <li>○ Conduct periodic reviews of the admission strategies to ensure alignment with the</li> </ul>	<p>the AY 2024-25 and will be placed in the IQAC meeting on 24<sup>th</sup> September, 2025.</p>
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		<p>institution's goals.</p> <p>The Chairperson expressed confidence in the potential of these measures to significantly improve the admission scenario and urged the stakeholders to act promptly and collaboratively to achieve the desired outcomes.</p>																																																													
7	<p><b>Financial Assistance Provided to Students (Full Free/Half Freeship) in the Last Academic Year</b></p>	<p>The Board noted the significant increase in the number of students receiving financial assistance in the form of full-free and half-free scholarships during the last academic year. The Chairperson, Prof. G. L. Dutta, expressed appreciation for the college's commitment to supporting deserving students and encouraged further expansion of the scholarship program.</p> <p>It was resolved that:</p> <ol style="list-style-type: none"> <li><b>Increase Scholarship Coverage:</b> The number of scholarships should be increased to benefit 600-700 students in the coming academic year.</li> <li><b>Explore Additional Schemes:</b> The administration should review the terms and conditions of various government and private scholarship schemes and ensure that eligible students are informed and guided to avail these opportunities.</li> <li><b>Leverage Scholarships as a Marketing Strategy:</b> Highlight the scholarship initiatives in the college's marketing campaigns to attract prospective students and their parents, emphasizing the institution's commitment to accessible education.</li> </ol>	<p>The comparison of student count who are benefited from different scholarship schemes.</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Scholarship</th> <th>2023-24</th> <th>2024-25</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>National Scholarship Portal</td> <td>24</td> <td>12</td> </tr> <tr> <td>2</td> <td>Swami Vivekananda Scholarship</td> <td>336</td> <td>336</td> </tr> <tr> <td>3</td> <td>Oasis Scholarship</td> <td>11</td> <td>14</td> </tr> <tr> <td>4</td> <td>Aikyashree Scholarship</td> <td>37</td> <td>49</td> </tr> <tr> <td>5</td> <td>S.R. Jindal Scholarship</td> <td>1</td> <td>3</td> </tr> <tr> <td>6</td> <td>TFWS</td> <td>15</td> <td>27</td> </tr> <tr> <td>7</td> <td>JIS PG Scholarship</td> <td>8</td> <td>14</td> </tr> <tr> <td>8</td> <td>Core Scholarship</td> <td>57</td> <td>56</td> </tr> <tr> <td>9</td> <td>JIS Internal</td> <td>2</td> <td>13</td> </tr> <tr> <td>10</td> <td>Sibling Scholarship</td> <td>1</td> <td>1</td> </tr> <tr> <td>11</td> <td>Special Scholarship</td> <td>118</td> <td>89</td> </tr> <tr> <td>12</td> <td>Northeast Scholarship</td> <td>19</td> <td>8</td> </tr> <tr> <td>13</td> <td>Employee Scholarship</td> <td>0</td> <td>0</td> </tr> <tr> <td colspan="2"><b>TOTAL</b></td> <td><b>629</b></td> <td><b>622</b></td> </tr> </tbody> </table>	Sl. No.	Scholarship	2023-24	2024-25	1	National Scholarship Portal	24	12	2	Swami Vivekananda Scholarship	336	336	3	Oasis Scholarship	11	14	4	Aikyashree Scholarship	37	49	5	S.R. Jindal Scholarship	1	3	6	TFWS	15	27	7	JIS PG Scholarship	8	14	8	Core Scholarship	57	56	9	JIS Internal	2	13	10	Sibling Scholarship	1	1	11	Special Scholarship	118	89	12	Northeast Scholarship	19	8	13	Employee Scholarship	0	0	<b>TOTAL</b>		<b>629</b>	<b>622</b>
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8	<p><b>Assessment of Academics Based on Odd/Even Semester Results of B.Tech Students</b></p>	<p>The Board reviewed the semester-wise academic performance of B.Tech students. The Chairperson raised concerns regarding the declining results of the Automobile Engineering (AUE) department and emphasized the need for improvement.</p> <p>It was resolved that:</p> <ol style="list-style-type: none"> <li><b>Focus on Academic Improvement:</b> Immediate steps should be taken to analyse and address the reasons behind the decline in results for the AUE department.</li> <li><b>Enhanced Support for Students:</b></li> </ol>	<p>Academic performances for the academic year 2024-25 are already analysed. Attainment of all branches are calculated. The analysis will be placed in IQAC meeting on 24<sup>th</sup> September 2025. Results of AUE students have improved in 2024-25.</p> <p>After CA3 examination in both Odd and Even semester, slow learners were identified and remedial classes for them were conducted. This procedure is recorded in departmental DAC meeting MOM. A good no of students from CE and AUE diploma sections took admission in corresponding B.Tech courses.</p>																																																												



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		<p>Strengthen academic support for all B.Tech and Diploma students through remedial classes, mentoring, and personalized learning interventions.</p> <p>3. <b>Encourage Diploma-B.Tech Transition:</b> Motivate Diploma students who are interested in higher studies to transition to B.Tech programs, providing them with the necessary academic and career counselling.</p>																																																							
9	<p><b>Report on Training Programs and Placements, Report on Pay Package Offered to Students, Report on Industrial Visits (2024-25)</b></p>	<ul style="list-style-type: none"> <li>• <b>Real-World Training Integration:</b> Plan for the introduction of more value-added courses as part of the curriculum when the college becomes autonomous. These courses should focus on practical, industry-relevant skills to enhance employability.</li> <li>• <b>Motivate Participation:</b> Encourage a higher percentage of students to participate in training programs by showcasing their benefits in terms of career outcomes.</li> <li>• <b>Highlight Top Performers:</b> Showcase the highest-paying job offers by featuring photographs and success stories of students on notice boards and social media platforms.</li> <li>• <b>Encourage Greater Participation:</b> Motivate more students to participate in industrial visits to gain practical exposure.</li> <li>• <b>Promote Internships:</b> Develop a strategic plan to encourage students to undertake internships and facilitate their absorption into similar industries post-internship.</li> </ul>	<p># Value Added Courses are modified from the academic year 2024-25. # In-house training and Internship programs are arranged. # Overall VAC attendance percentage is 67%</p> <p><b><u>Details of Company associated with placement:</u></b></p> <table border="1"> <thead> <tr> <th>Sector</th> <th>No. Of Companies (2023-24)</th> <th>No. Of Companies (2024-25)</th> </tr> </thead> <tbody> <tr> <td>Automobile Industry</td> <td>4</td> <td>4</td> </tr> <tr> <td>Core</td> <td>23</td> <td>41</td> </tr> <tr> <td>Education</td> <td>2</td> <td>1</td> </tr> <tr> <td>Software/IT/ITES</td> <td>50</td> <td>38</td> </tr> <tr> <td>Others</td> <td>2</td> <td>3</td> </tr> <tr> <td>Telecommunication</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <p><b><u>Placement Status comparison:</u></b></p> <table border="1"> <thead> <tr> <th>Stream</th> <th>2024 Pass out</th> <th>2025 Pass out</th> </tr> </thead> <tbody> <tr> <td>BTECH (CSE)</td> <td>43.44</td> <td>27.01</td> </tr> <tr> <td>BTECH(ECE)</td> <td>53.88</td> <td>86.36</td> </tr> <tr> <td>BTECH(CE)</td> <td>41.94</td> <td>42.5</td> </tr> <tr> <td>BTECH(EE)</td> <td>31.58</td> <td>50</td> </tr> <tr> <td>BTECH(ME)</td> <td>19.23</td> <td>44.83</td> </tr> <tr> <td>BTECH(AUE)</td> <td>71.43</td> <td>88.46</td> </tr> <tr> <td>BTECH(Robo)</td> <td>20</td> <td>75</td> </tr> <tr> <td>MTECH(ECE)</td> <td>-</td> <td></td> </tr> <tr> <td>MTECH(ME)</td> <td>100</td> <td>100</td> </tr> <tr> <td>Total</td> <td>42.85</td> <td>44.78</td> </tr> </tbody> </table>	Sector	No. Of Companies (2023-24)	No. Of Companies (2024-25)	Automobile Industry	4	4	Core	23	41	Education	2	1	Software/IT/ITES	50	38	Others	2	3	Telecommunication	1	2	Stream	2024 Pass out	2025 Pass out	BTECH (CSE)	43.44	27.01	BTECH(ECE)	53.88	86.36	BTECH(CE)	41.94	42.5	BTECH(EE)	31.58	50	BTECH(ME)	19.23	44.83	BTECH(AUE)	71.43	88.46	BTECH(Robo)	20	75	MTECH(ECE)	-		MTECH(ME)	100	100	Total	42.85	44.78
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10	<p><b>Report on IIC Cell Activities, MOUs, and Collaborations</b></p>	<ul style="list-style-type: none"> <li>• <b>IIC Cell Activities:</b> The Board appreciated the highly commendable activities of the IIC Cell and urged the team to maintain their progress and momentum.</li> <li>• <b>MOUs and Collaborations:</b> The Chairperson suggested initiating a</li> </ul>	<p># Current IIC star: 3.5 #<b><u>IIC events details in 2024-25:</u></b> No of IIC Driven Activities: 24 No of MIC Driven Activities: 10 No of Self Driven Activities: 18 No of Celebration Activities: 16 <b><u>Details of MOU related activities in</u></b></p>																																																						



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		<p>Memorandum of Understanding (MOU) with the Airport Authority of India. Given the institution's proximity to the airport, this collaboration could provide students with valuable internship opportunities and potential employment prospects.</p>	<p><b>2024-25:</b></p> <table border="1"> <thead> <tr> <th>Name of the MoU / Collaboration / linkage</th> <th>DEPT.</th> </tr> </thead> <tbody> <tr> <td>MOU with DSCSITSC and Livid Design INC./ COE formed</td> <td>ECE</td> </tr> <tr> <td>MoU with Department of Automobile Engineering, DSCSITSC and Ardent Computech Pvt. Ltd.</td> <td>AUE</td> </tr> <tr> <td>MoU with DSCSITSC and Logiczap Nextgen Technology</td> <td>AUE</td> </tr> <tr> <td>MoU with DSCSITSC &amp; HYUNDAI MOTOR INIDAI LIMITED</td> <td>AUE</td> </tr> </tbody> </table>	Name of the MoU / Collaboration / linkage	DEPT.	MOU with DSCSITSC and Livid Design INC./ COE formed	ECE	MoU with Department of Automobile Engineering, DSCSITSC and Ardent Computech Pvt. Ltd.	AUE	MoU with DSCSITSC and Logiczap Nextgen Technology	AUE	MoU with DSCSITSC & HYUNDAI MOTOR INIDAI LIMITED	AUE
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11	<p><b>R&amp;D Activities – Patents, Copyrights &amp; Paper Publications (Scopus, WoS, SCI, Book Chapters, Articles &amp; Student Publications); Project Submission for Funding</b></p>	<p>The Board appreciated the institution's efforts in R&amp;D, highlighting the increased number of project submissions and publications compared to previous years.</p> <ol style="list-style-type: none"> <li><b>Focus on Project Funding:</b> Prof. G. L. Dutta and the Honorable MD emphasized the importance of improving the quality of project submissions to enhance the chances of securing funding. Efforts should be made to identify potential funding agencies and align project proposals accordingly.</li> <li><b>Encouraging Publications:</b> The Chairperson noted the increase in publications and suggested categorizing books authored and book chapters separately. Faculty members were encouraged to contribute more to fundamental research books, books aligned with the autonomous syllabus, and research articles.</li> <li><b>Support Mechanisms:</b> Establish a support mechanism for faculty and students to streamline the process of patent filing, copyright registration, and high-quality research publication.</li> </ol>	<p><b>Total Grant Received in the year 2024-25</b>  <b>AICTE IDEA LAB: 90 Lakh</b>  <b>DST-ECRG, (Dr Biswajit Das): 63 Lakhs</b>  <b>ATAL FDP grant (BASIC SCIENCE): 1 Lakh</b>  <b>AICTE grant for GOC (Prof Madhusmita Mishra): 2Lakh</b></p> <p><b>Total No. of Publication in Journal (SCI/SCIE /Scopus /Web of Science): 30</b>  <b>Total No. of Publication in Conference (SCI/SCIE /Scopus /Web of Science): 14</b>  <b>Total No. of Students Publications: 57</b>  <b>Total No. of Book published (with ISBN): 11</b>  <b>Total No. of Book Chapter (with ISBN): 52</b>  <b>Patent Published: 28</b>  <b>Patent Granted: 06</b>          All the above-mentioned data are far superior over the data of 2023-24</p>										
12	<p><b>Report on Student Chapters &amp; Professional Memberships (Departmental &amp; Institutional)</b></p>	<p>The Board recognized the current progress in student chapters and professional memberships and stressed the need to scale these initiatives further.</p> <ol style="list-style-type: none"> <li><b>Increase Student Chapters:</b> Expand the number of active student chapters across departments and encourage</li> </ol>	<p>#Two start up Ideas are selected in Made in JIS from SurTech.          #44 teams (which include 256 students) from SurTech participated in SIH-2025(Internal Edition). Out of which 30 teams are selected by the external judges to be sent for the final round of SIH2025.  <b>Currently active Chapters in SurTech</b></p>										



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		<p>regular activities and events to engage students meaningfully.</p> <p>2. <b>Promote Startups:</b> Motivate students to explore entrepreneurial ventures and provide institutional support for startup initiatives. Organize dedicated workshops and mentorship programs for startup culture development.</p> <p>3. <b>Collaboration with Professional Bodies:</b> Strengthen ties with professional organizations to create more opportunities for students and faculty members</p>	<table border="1"> <thead> <tr> <th>Name of the Chapter</th> <th>Institutional / Student Chapter</th> </tr> </thead> <tbody> <tr> <td>Indian Institute of Welding</td> <td>Student Chapter, AUE Dept</td> </tr> <tr> <td>Computer Society of India</td> <td>Institutional Chapter</td> </tr> <tr> <td>Institution of Engineers</td> <td>Student Chapter, ME Dept</td> </tr> <tr> <td>SAE International</td> <td>Student Chapter, AUE Dept</td> </tr> <tr> <td>Nikhil Bharat Shikha Parisad</td> <td>Institutional Chapter</td> </tr> <tr> <td>Institution of Engineers</td> <td>Student Chapter, EE Dept</td> </tr> <tr> <td>Institution of Engineers</td> <td>Student Chapter, CE Dept</td> </tr> <tr> <td>Indian Green Building Council</td> <td>Student Chapter, CE Dept</td> </tr> <tr> <td>IETE Student Forum</td> <td>Student Chapter, ECE Dept</td> </tr> </tbody> </table>	Name of the Chapter	Institutional / Student Chapter	Indian Institute of Welding	Student Chapter, AUE Dept	Computer Society of India	Institutional Chapter	Institution of Engineers	Student Chapter, ME Dept	SAE International	Student Chapter, AUE Dept	Nikhil Bharat Shikha Parisad	Institutional Chapter	Institution of Engineers	Student Chapter, EE Dept	Institution of Engineers	Student Chapter, CE Dept	Indian Green Building Council	Student Chapter, CE Dept	IETE Student Forum	Student Chapter, ECE Dept
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13	<p><b>Report on FDPs, Workshops, Seminars, and Societal Events Conducted by the Institution (2024-25, Till Date).</b></p>	<p>The Board reviewed the events conducted during the academic year and appreciated the institution's efforts.</p> <p>1. <b>Increase Event Numbers:</b> The Chairperson suggested increasing the number of FDPs, workshops, seminars, and societal events to further engage stakeholders and expand institutional impact.</p> <p>2. <b>Collaborative Events:</b> Strengthen collaborations with organizations, industry, and other institutions to co-host events. Such partnerships should align with existing MoUs and contribute to academic and research growth.</p> <p>3. <b>Publishing Outputs:</b> Ensure that outputs from these events, such as proceedings, book chapters, and articles, are published with ISBN numbers to add academic value.</p>	<p>Total No of FDP organised in the AY 2024-25 is 07, out of which 02 are ATAL FDP sponsored by AICTE.</p> <p>Total Number of Workshop Conducted in the college: 27</p> <p>Total Number of Seminar Conducted in the college: 19</p> <p>International Conference Organised: 03</p> <p>Total Number of societal Events organised in the college: 45</p>																				



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<b>Agenda 3</b>	<b>Achievements by Students and Student Participation in Events.</b>
<b>Resolution 3</b>	<p>The Member Secretary presented the details of achievements by students and their participation in various events during the academic year. It was informed that a total of 161 students participated in different events such as technical fests, debates, project competitions and similar activities within the State. Apart from this, 24 students participated in competitions outside the State. It was further reported that 99 students from the Institute received winning prizes in different events.</p> <p>The Board noted with appreciation that students of the Institute achieved the 2nd Runner-up position in Smart India Hackathon 2024. The Board also appreciated that students of the Institute secured the 2nd Runner-up position at CodeSummit@50, a national-level hackathon organized by the Government of Sikkim and Sikkim Manipal Institute of Technology.</p> <p>The Board appreciated the active involvement of students in academic, technical, innovation, sports and cultural activities. Prof. G. L. Datta congratulated the students and their mentors for these achievements and advised that the Institute should continue to motivate students to participate in more state, national and inter-institutional level events.</p> <p>The Board resolved that student participation in technical, innovation, cultural, sports and extracurricular activities should be further encouraged and that outstanding achievements of students should be properly documented, displayed and publicized for institutional visibility and student motivation.</p>
<b>Agenda 4</b>	<b>Ragging Preventive Measures and Report on Registered Cases.</b>
<b>Resolution 4</b>	<p>The Member Secretary presented the report on ragging preventive measures adopted by the Institute. It was informed that the Institute is committed to maintaining a ragging-free campus and hostel environment through the functioning of the Anti-Ragging Committee and Anti-Ragging Squad.</p> <p>The Board was informed that no case of ragging was registered during the last academic year. It was also stated that the required reports had been sent to the local Police Station and Directorate of Technical Education as per statutory norms.</p> <p>The Board expressed satisfaction with the preventive measures adopted by the Institute and appreciated the administration for maintaining a safe, disciplined and supportive academic environment on campus.</p> <p>The Board resolved that the Institute should continue regular awareness programmes, committee meetings, student counselling and reporting mechanisms to ensure a completely ragging-free environment.</p>



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<b>Agenda 5</b>	<b>Joining &amp; Resignation Report</b>
<b>Resolution 5</b>	<p>The Member Secretary presented the details of faculty and staff joining and resignation since the 24th Board of Governors Meeting. It was reported that during the academic year 2024-25, there were 11 resignations, comprising 5 Ph.D. and 6 non-Ph.D. faculty members. Against the vacancies created, 13 recruitments were made, comprising 7 Ph.D. and 6 non-Ph.D. faculty members.</p> <p>The Board noted that the vacancies created due to resignation were compensated by immediate recruitment of newly joined faculty and staff members. The members appreciated the effort of the Institute to maintain academic continuity and faculty strength.</p> <p>Prof. G. L. Datta suggested that while presenting data on faculty leaving and joining, proper reasons such as resignation or termination by the management due to unsatisfactory performance should be clearly mentioned. He further suggested that the number of Ph.D. and non-Ph.D. faculty members recruited should also be presented in terms of percentage breakup.</p> <p>The Board resolved that faculty recruitment data should continue to be presented with proper categorization, including reasons for separation and Ph.D. / non-Ph.D. percentage distribution, in order to reflect faculty quality improvement and academic strengthening.</p>



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<b>Agenda 6</b>	<b>To report on Changes in the Intake and Introduction of New Courses.</b>
<b>Resolution 6</b>	<p>The Member Secretary presented the status of intake, admission and proposed new courses before the Board. The Board noted that the total intake capacity of the Institute was 1023, comprising B.Tech: 720, B.Tech Lateral: 72, M.Tech: 45, Diploma: 66 and BBA+BCA: 120.</p> <p>It was reported that the admission status till 18th September, 2025 was 656. The Board further noted that during the corresponding period in the previous year, the admission count was around 470. Thus, the admission percentage increased from 46.77% to 64.13%, which was appreciated by the members.</p> <p>The Member Secretary informed the Board that extensive outreach initiatives were taken, including 17 alumni interactions, a grand alumni meet with more than 350 alumni, school outreach programmes, NSS activities, sapling distribution, local community engagement, TV programmes, social media campaigns, hoardings, flexes, banners and newspaper advertisements. It was further reported that more than 45 schools were attended, more than 50,000 brochures were distributed and more than 30 districts were covered.</p> <p>The Board appreciated the strong improvement in admission and advised that such efforts should continue with greater focus on academic branding, alumni engagement, outreach, digital presence and promotion of the Institute's unique strengths such as location, infrastructure, sports complex, autonomy and outcome-based education.</p> <p>The proposed intake for academic year 2026-27 was also discussed. The proposed programmes / intake included CSE – 240, AIML – 120, Data Science – 30, Software Engineering – 30, M.Tech Structural Engineering – 18, Diploma EE – 30, BCA – 60 and BBA – 30. It was also discussed that the status and running of M.Tech programmes should be strengthened and monitored.</p> <p>The Board resolved that the Institute should continue its admission outreach initiatives and approved in principle the proposed intake changes and introduction of new courses for 2026-27, subject to approval from statutory authorities and fulfillment of regulatory requirements.</p>
<b>Agenda 7</b>	<b>Financial Assistance Provided to Students through Full Free / Half Freeship / Scholarship in the Last Academic Year.</b>



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<b>Resolution 7</b>	<p>The Member Secretary presented the details of financial assistance and scholarship schemes availed by the students during the academic years 2023-24 and 2024-25. It was reported that 629 students received scholarships in 2023-24 and 622 students received scholarships in 2024-25.</p> <p>The Board reviewed the scheme-wise scholarship data, including National Scholarship Portal, Swami Vivekananda Scholarship, Oasis Scholarship, Aikyashree Scholarship, S. R. Jindal Scholarship, TFW Scheme, JIS PG Scholarship, Core Scholarship, JIS Internal Scholarship, Sibling Scholarship, Special Scholarship, Northeast Scholarship and Employee Scholarship.</p> <p>Prof. G. L. Datta appreciated the scholarship support provided to students and observed that the number of scholarship beneficiaries is good. He suggested that the percentage of scholarship beneficiaries should also be mentioned in future presentations for better clarity. He further advised that if any new scholarship or external agency-supported scholarship is added, the same should be highlighted distinctly.</p> <p>The Board appreciated the Institute's effort in facilitating scholarships from Government, private and institutional sources and resolved that scholarship data should be presented with percentage analysis, scheme-wise breakup and agency-wise support in future meetings.</p>
<b>Agenda 8</b>	<b>Assessment of Academics Based on Odd / Even Semester Results of B.Tech Students</b>
<b>Resolution 8</b>	<p>The Member Secretary presented the academic performance of B.Tech students based on Odd and Even semester results. It was informed that academic performance for the academic year 2024-25 had already been analyzed and attainment of all branches had been calculated. The analysis was scheduled to be placed in the IQAC meeting on 24th September, 2025.</p> <p>The Board noted that the results of Automobile Engineering students had improved in 2024-25. It was also informed that after CA3 examinations in both Odd and Even semesters, slow learners were identified and remedial classes were conducted for them. These processes were recorded in the departmental DAC meeting minutes.</p> <p>It was further reported that a good number of students from Civil Engineering and Automobile Engineering Diploma sections took admission in the corresponding B.Tech courses.</p> <p>Prof. G. L. Datta advised that result analysis should clearly highlight year-wise improvement and the impact of corrective academic measures. The Board suggested that the Institute should continue to strengthen mentoring, remedial classes, slow learner support, attainment analysis and outcome-based academic monitoring.</p> <p>The Board resolved that academic performance analysis should be presented with year-wise comparison, improvement indicators and department-wise corrective measures in future meetings.</p>
<b>Agenda 9</b>	<b>Report on Training Programmes and Placements, Pay Package Offered to Students and Industrial Visits.</b>



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<b>Resolution 9</b>	<p>The Member Secretary presented the details of training programmes, placements, pay packages offered to students and industrial visits conducted during the academic year. It was reported that value-added courses were modified from the academic year 2024-25 as per industry needs. The overall value-added course attendance percentage was 76% for the 2025 pass-out batch.</p> <p>The Board noted that more in-house training and internship programmes had been arranged. The highest-paying job offers and multiple job offers were showcased through photographs and success stories of students on notice boards and social media platforms. It was also reported that a total of 16 industrial visits were organized during the academic year 2024-25 and the number of internships had increased.</p> <p>Prof. G. L. Datta appreciated the placement and training initiatives but emphasized that the quality of placements is very important. He suggested that placement data should include the nature and quality of recruiting companies, maximum package, minimum package and percentage of students receiving packages above different salary brackets. It was also suggested that the data should clearly indicate how many students received packages above a specified LPA level.</p> <p>The Board further advised that internships and industrial visits should be strengthened and encouraged for students, and teachers should closely mentor and monitor students regarding their career development.</p> <p>The Board resolved that the Training and Placement Cell should continue strengthening industry linkages, improve quality placements, enhance internships and industrial visits, and present detailed placement analytics in future meetings.</p>
<b>Agenda 10</b>	<b>Report on IIC Cell Activities, MoUs and Collaborations.</b>
<b>Resolution 10</b>	<p>The Member Secretary presented the activities of the Institution's Innovation Council (IIC), MoUs and collaborations. The Board noted that the current IIC star rating of the Institute was 3.5.</p> <p>It was reported that during 2024-25, the Institute conducted 24 IIC-driven activities, 10 MIC-driven activities, 18 self-driven activities and 16 celebration activities. It was also informed that the Institute had 42 active MoUs and 10 new MoUs were signed during 2024-25.</p> <p>The Board appreciated that the Institute had signed an MoU with the Airport Authority of India and conducted two industry visits at AAI, Kolkata. The Board also appreciated the startup and innovation-related initiatives and observed that such activities create a strong innovation culture among students and faculty members.</p> <p>Prof. G. L. Datta appreciated the initiatives and advised that every department should undertake at least one meaningful activity so that innovation and industry engagement become a regular practice at the departmental level.</p> <p>The Board resolved that the IIC Cell should continue to strengthen innovation, entrepreneurship, startup, industry interaction and MoU-based activities, and each department should actively participate in innovation-driven initiatives.</p>



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<b>Agenda 11</b>	<b>R&amp;D Activities – Patents, Copyrights and Paper Publications; Project Submission for Funding.</b>
<b>Resolution 11</b>	<p>The Member Secretary presented the details of research and development activities of the Institute, including publications, patents, copyrights, book chapters, student publications and project submissions for funding.</p> <p>The Board noted with appreciation that the Institute had shown significant improvement in R&amp;D activities. It was reported that project submissions increased from approximately Rs. 12 crore in 2023-24 to approximately Rs. 49 crore in 2024-25. The number of publications also increased substantially from 73 in 2023-24 to 164 in 2024-25.</p> <p>Prof. G. L. Datta appreciated the improvement in R&amp;D performance and advised that the Institute should give equal importance to publications, patents, funded projects and all other R&amp;D sectors. He further suggested that all achievements in R&amp;D should be properly documented and publicized.</p> <p>The Board also appreciated the grant received and the establishment / functioning of the AICTE IDEA Lab. The Board advised that the objectives, deliverables and outcomes of the AICTE IDEA Lab should be clearly defined, recorded and presented in every BoG meeting. It was suggested that the Institute should report the number of internal and external students trained, infrastructure available, number of faculty members involved and the contribution / benefits derived from the IDEA Lab.</p> <p>Prof. G. L. Datta further advised that patent-related progress should be regularly monitored, and the Institute should continue efforts for filing, publication, grant and commercialization of patents.</p> <p>The Board resolved that the Institute should continue to strengthen its R&amp;D ecosystem, encourage faculty and student publications, promote patents and funded projects, and regularly present measurable outcomes of the AICTE IDEA Lab and other research initiatives.</p>
<b>Agenda 12</b>	<b>Report on Student Chapters and Professional Memberships – Departmental and Institutional.</b>



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<b>Resolution 12</b>	<p>The Member Secretary presented the details of student chapters and professional memberships at departmental and institutional levels. The Board noted the initiatives taken by the Institute to encourage professional association among students and faculty members.</p> <p>Prof. G. L. Datta enquired about the number of student chapters, number of memberships and professional society associations, including ISTE. He suggested that the progress of student chapters should be presented in statistical form with clear details of membership, activities conducted and student involvement.</p> <p>The Board emphasized that student chapters and professional memberships are important for developing leadership, technical exposure, professional networking and discipline-specific growth among students. It was advised that each department should take initiatives to establish or strengthen at least one professional student chapter.</p> <p>The Board resolved that the Institute should increase student chapters and professional memberships, encourage ISTE and other recognized professional society memberships, and present department-wise chapter activity details in future BoG meetings.</p>
<b>Agenda 13</b>	<b>Report on FDPs, Workshops, Seminars and Societal Events Conducted by the Institution.</b>
<b>Resolution 13</b>	<p>The Member Secretary presented the details of FDPs, workshops, seminars, technical events and societal activities conducted by the Institute during the academic year 2024-25 till date.</p> <p>The Board appreciated the efforts of the departments and the Institute in organizing academic, technical, social and professional development programmes. The members observed that such programmes contribute to faculty development, student learning, institutional visibility and stakeholder engagement.</p> <p>Prof. G. L. Datta suggested that now that the Institute has achieved NAAC Grade “A”, NBA accreditation and Autonomous Status, every department should take a resolution to conduct at least one meaningful academic / technical / professional activity. He emphasized that such activities should not remain occasional but should be practiced regularly and documented properly.</p> <p>The Board also noted the importance of MOOCs / NPTEL participation and advised that student and faculty achievements in NPTEL, including Elite, Gold and Topper categories, should be recognized through certificates and institutional appreciation.</p> <p>The Board resolved that FDPs, workshops, seminars, student development programmes, faculty development programmes and societal events should be continued with active departmental participation and proper documentation.</p>



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<b>Agenda 14</b>	<b>Future Goals, Institutional Development Plan and Any Other Matter with the Permission of the Chair.</b>
<b>Resolution 14</b>	<p>The Member Secretary presented the future goals and institutional development plan of the Institute in the context of NAAC Grade “A”, NBA accreditation and Autonomous Status.</p> <p>The Board appreciated the remarkable progress of the Institute and stated that the achievement of NAAC Grade “A” and Autonomous Status is a matter of pride for the entire institution. The members observed that autonomy must now be meaningfully reflected through academic innovation, curriculum flexibility, examination reforms, research development, industry collaboration and improved student outcomes.</p> <p>Prof. G. L. Datta advised that the Institute should prepare a proper short-term and long-term strategic plan for institutional development. He suggested that diversity should be included as an important parameter in institutional planning. The diversity of students should be analyzed in terms of district-wise representation within Bengal, representation from other states, national / international representation and gender diversity. He further suggested that similar diversity-related analysis should also be considered for faculty members.</p> <p>The Board advised that the Institute should aim to increase the percentage of Ph.D.-qualified faculty members, with a long-term target of at least 50% Ph.D. faculty. It was further suggested that the Faculty Qualification Index should be improved.</p> <p>The Board discussed the need for faculty exchange programmes within JIS Group institutions and more collaborative academic activities among JIS institutions. It was suggested that inter-institutional comparison and collaboration within JIS Group may be encouraged to share resources, faculty expertise, facilities and best practices.</p> <p>The Board also discussed the autonomous examination system. It was suggested that the Controller of Examinations, Principal and Registrar should clearly explain the processes of the autonomous examination system. The Board observed that students should experience the real academic benefits of autonomy.</p> <p>The Board further advised that online learning should support but not replace offline teaching. AI-assisted video lectures and digital learning resources may be developed with the help of AI to support classroom teaching. Prof. G. L. Datta appreciated the proposal to use AI in teaching-learning processes.</p> <p>The Board also emphasized that documentation is very important. Photographs, reports, activity records, certificates and measurable outcomes should be properly maintained and used for institutional branding, accreditation and future assessment.</p> <p>Prof. G. L. Datta appealed to all BoG members to continue providing their valuable inputs for the growth of the organization. The Board appreciated the progress of the Institute and encouraged the management, Principal, faculty members and staff to</p>



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continue working towards making the Institute a leading autonomous institution.

The Board resolved that the Institute should prepare a comprehensive future roadmap focusing on academic excellence, autonomy implementation, faculty quality improvement, research and innovation, AI-enabled teaching-learning, diversity enhancement, industry collaboration, faculty exchange within JIS Group, student outcomes and proper documentation.

Prof. G.L. Datta, in particular, also stressed the need to commercialize the patents, which have been granted, and to this end suggested the JIS management recognize and reward those based on different categories such as filing patents, publishing patents, granting of patents, with the highest form of recognition reserved for those who manage to commercialize the patents.

Prof. G.L. Datta appealed to all the BoG members to contribute their valuable inputs for the growth of the organization. The meeting concluded with the vote of thanks to the Chair and all other dignitaries by Member Secretary.

The meeting concluded with the vote of thanks to the Chair and all other dignitaries by Member Secretary.

**Dr. Saradindu Panda**  
**Principal, DSCSITSC**  
**Member Secretary, BoG**

**Prof. (Dr.) G.L. Datta**  
**Chairman, BoG**