



SurTech

Dr. Sudhir Chandra Sur Institute of Technology & Sports Complex

540, Dum Dum Road, Surer math, (Near Dum Dum Jn. Station),

Kolkata – 700074; Phone: +91 33 25603889,

Website: www.surtech.edu.in, Email: info@dsec.ac.in

Affiliated to Maulana Abul Kalam Azad University of Technology, West Bengal, WBSCTVESD and

Approved by AICTE



JIS GROUP
Educational Initiatives

DSEC/PRIN/3187

Date: 09/02/2022

NOTICE

Objective:

- To review the academic and other related activities of the college.
- To review the students and faculty development programmes.
- To visualize and formulate perspective plans for the development and growth of the college.
- To formulate Master Plan for campus development, facilitating implementation of the provision of the perspective plan.
- To draw new schemes of development for the college.
- To plan for resource mobilization through industry interaction, consultancy, and extra-mural funding.
- To promote research and extension activities in the college campus.
- To promote teaching innovations and student placement programmes.
- To plan for sustaining the quality of education, quality improvement and accreditation of the college.
- To recommend schemes to promote participation of academic departments in community development activities in the region.
- To consider such other activities for furtherance of academic excellence.
- To send proposals to AICTE, UGC etc., for continuation of approval / introduction of new courses / Reduction in Intake / Closure of Course etc.
- To send the proposals to university for extension of affiliation.
- To prepare, implement and execute strategic plan.
- To co-ordinate among the departments to apply for various schemes/grants to AICTE and other funding agencies.
- To plan and execute various activities to be conducted in a year.

Planning & Evaluation Committee is hereby reconstituted with the following members

| Sl.N | Name | Designation |
|------|---|---|
| 1 | Prof. (Dr.) Saradindu Panda, Principal, DSCSITSC | Chairman |
| 2 | Mr. Vivek Shaw, Asst. Prof., Dept. of BSH | Exam Cell Representative, Convener |
| 3 | Dr. Shefalika Ghosh Samaddar, Prof. Dept. of CSE | Senior Faculty Representative |
| 4 | Prof. (Dr.) Debashis De, Professor, MAKAUT | Senior faculty member from university / other college |
| 5 | Mr. Simarpreet Singh, Director, JIS Group | Management Representative |
| 6 | Ms. Amrita Chadha, PA to Principal | Admin Representative |
| 7 | Mr. Atanu Chowdhury, Deputy General Manager- HR & IR, Electrosteel Castings LTD | Industry Representative |
| 8 | Mr. Anirban Sengupta, Architect /Civil Engineer, JIS Gr | Architect /Civil Engineer |
| 9 | Ms. Ekta Singha Roy, Finance Officer | Accounts Representative |

Frequency of the meeting: Once in a semester

All Previous Committees constituted on the subject to be treated as dissolved

With best regards,

Prof. (Dr.) Saradindu Panda
Principal
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540 Dum Dum Rd. Kolkata-74

Copy to:

1. All HoD's/ TIC's
2. All Concerned