



SurTech

DR. SUDHIR CHANDRA SUR INSTITUTE OF
TECHNOLOGY AND SPORTS COMPLEX

(Formerly known as Dr. Sudhir Chandra Sur Degree Engineering College)

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DSEC/PRIN/3689

Date: - 27.03.2023

Notice

Guidelines in respect of filling-up of the Online Application form of External Theoretical Examinations for the 1st & 3rd semester diploma students in Engineering & Technology

Examination form fill up for the 1st & 3rd Semester diploma students (REGULAR & CASUAL) of Engineering & Technology semester examinations (Academic Session 2022-23) will be started from **28th March, 2023** and a notice also given by West Bengal State Council of Technical & Vocational Education and Skill Development (Memo No. WBSCTVESD/TED / 2022 -23 / 1130).

Procedure for Form Fill up for Semester Examination -

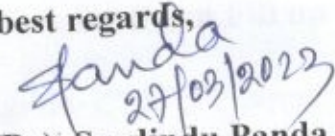
1. All eligible 1st & 3rd semester diploma students under New Syllabus of Engineering & Technology/Architecture/MOPM will have to fill up Application Form for the upcoming External Theoretical Examinations through the web-portal of the Council at www.webscte.co.in and www.sctvesd.wb.gov.in by paying requisite fee.
www.webscte.co.in- for existing 3rd Sem diploma students
and
www.sctvesd.wb.gov.in- for newly admitted 1st & 3rd sem students on 28th March, 2023.
2. A link will be shown captioning "Apply Online for External Theoretical Examinations for the 3rd Semester Students of Diploma in Engineering & Technology (March-2023)" will be activated in the Home Page of the Council's website, www.webscte.co.in on **28th March, 2023** for the concerned students.
3. **Existing eligible students** will have to enter their **Registration Number** after click in the above-mentioned link for initiating the process of form fill-up.

For newly admitted students of 1st & 3rd semester- have to click to **online Application-then to Student login-then to put Aadhar No.**
An OTP will go to Registered Mobile No.

4. Students will have to click the tab "Submit and Pay Fees".
5. For payment of the fee, students have to select "Mode of Payment" from Net Banking, Debit Card, Credit Card or UPI and pay the fee. Regular Exam fee Rs.250 & Casual (Backlog) Fees Rs.150.
6. During payment of the fee, if online transaction of any student shows 'PENDING' for a prolonged time, he/she has to write immediately to the Council at helpdesk@webscte.co.in with full details and a screen shot of the transaction made.
7. Last date for submission of online form and payment of fee by the students is 29th March, 2023.
8. E-Admit card of the validated students will be available in the official website of the Council (www.webscte.co.in) on and from 1st April from the link "e-Admit Card for External Theoretical Examination for the 1st & 3rd Semester Students."

All outstanding dues (Semester Fee & Hostel Fees) are to be cleared before submission of examination forms (Regular & Backlog) within 28th March, 2023.
All readmitted Students also need to clear their dues before submission of examination forms (Regular & Backlog).
No forms will be accepted without clearing the dues.

With best regards,


27/03/2023
Prof. (Dr.) Sardindu Panda
Principal

PRINCIPAL

Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
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