



Dr. Sudhir Chandra Sur Institute of Technology & Sports Complex

540, Dum Dum Road, Surer math, (Near Dum Dum Jn. Station),

Kolkata – 700074; Phone: +91 33 25603889,

Website: www.surtech.edu.in, Email: info@dsec.ac.in

Affiliated to Maulana Abul Kalam Azad University of Technology, West Bengal, WBSCTVESD and Approved by AICTE



JIS GROUP
Educational Initiatives

DSEC/PRIN/3186

Date: 09/02/2022

NOTICE

Objective:-

- Counseling of the students.
- Participation in promotional activities.
- Selection of students to different courses.
- Establish transparency in the admission process and follow Government norms.
- Prepare the seat matrix in each combination and course.
- Publication of the availability of vacant seats.
- Display the fee structure.
- Address all Grievances of the applicants and parents.
- Attend to all such matters regarding admissions as the case may be.
- Processing entire students Registration process as per university guidelines.

The Admission Cell is hereby reconstituted with the following members

Sl no.	Name	Designation
1	Dr. Saradindu Panda, Principal	Chairman
3	Mr. Aviroop Dewan, Asst. Prof. Dept of EE	Convener
4	Mr. Anirbit Sengupta, Asst. Prof. (TIC) Dept of ECE	Coordinator
5	Mr. K.S Tiwari, Office Executive, Dept. of Admission	Member
6	Mr. Nirupam Sarkar, Office Asst. Dept. of Admission	Member
7	Ms. Suparna Rej, Telecaller Dept. of Admission	Member
8	Mr. Souvik Chakraborty, Asst. Prof., Dept, of CE	Member
9	Mr. Supriya Dhara, Junior Technical Asst., Dept of AUE	Member
10	Ms. Manali Dhar, Asst. Prof., Dept. of ECE	Member
11	Ms. Debdatta Chatterjee, Asst. Prof. Dept. of CSE	Member
12	Mr. Prathita Roy, Asst. Prof. Dept. of EE	Member
13	Mr. Sourav Kr Singha, Lecturer, Dept. of CE	Member
14	Ms. Arpita Chatterjee, Asst. Prof. Dept. of ME	Member
15	Mr. Baibaswata Das, Asst. Prof.(TIC), Dept. of CE	Member
16	Mr. Abhishek Bysack, Asst. System Admin., Dept. of CSE	Member
17	Mr. Arindam Mukherjee, Asst. Prof.(TIC), Dept. of AUE	Member
18	Ms. Mayukh Bairagi, TA, Dept. of ECE	Member
19	Mr. Souradeep Roy, Lecturer, Dept. of CE	Member
20	Ms. Debasmita Manna, Asst. Prof, Dept. of ECE	Member
21	Mr. Subhendu Pal, Asst. Prof., Dept. of ME	Member
22	Mr. Krishnendu Kundu, Asst. Prof. Dept. of CE	Member
23	Mr. Dibakar Roy, TA, Dept. of EE	Member
24	Mr. Pritam Bhattacharjee, Asst. Prof., Dept. of AUE	Member

Frequency of meeting:- As and when required

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

Prof. (Dr.) Saradindu Panda
Principal
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540 Dum Dum Rd Kolkata-74

Copy to:

1. All HOD's/TIC's

2. **All concerned**