



SurTech

# Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex

540, Dum Dum Road, Surer math, (Near Dum Dum Jn. Station),

Kolkata – 700074; Phone: +91 33 25603889,

Website: www.surtech.edu.in, Email: [info@dsec.ac.in](mailto:info@dsec.ac.in)

DSCSITSC/PRIN/COM/2026-2027/01

EF: 01/07/2026

## BOG Committee

### Objective:

The main objective of the Board of Governors is:

- To offer transparent and effective governance in building and developing the institution, taking the confidence of stakeholders.
- To approve the mission and strategic vision of the institution
- To ensure the establishment and monitoring of proper, effective, and efficient systems of control and accountability
- To monitor institutional performance and quality assurance arrangements
- To put in place suitable arrangements for monitoring the performance of managerial and administrative positions
- To promote of transparency and openness at every level
- To maintain register of interests

**The BOG Committee is hereby reconstituted with the following members.**

Sl No.	Name	Particular	Position
1	Prof. (Dr.) G.L. Datta	Former Dean, IIT Kharagpur	Chairman
2	The Regional Director	AICTE, Eastern Regional Office	Member
3	Mr. Partha Ghosh	State Govt. Nominee, Govt. College of Engineering and Ceramic Technology	Member
4	Prof. Narayan Banerjee	MAKAUT Nominee, MAKAUT, West Bengal	Member
5	Mr. Taranjit Singh	Trustee Member, JIS Foundation	Member
6	Mr. Haranjit Singh	Trustee Member, JIS Foundation	Member
7	Mr. Amrik Singh	Trustee Member, JIS Foundation	Member
8	Mr. Simarpreet Singh	Member, JIS Foundation	Member
9	Mr. Harjot Singh	Member, JIS Foundation	Member
10	Mr. Amanjot Singh	Member, JIS Foundation	Member
11	Mr. U. S. Mukherjee	Deputy Director, JIS Group	Member
12	Mr. Amit Srivastava	Managing Director, Hash Technology	Member
13	Dr. Biswajit Das	SPOC, RFMO, JIS Group	Member
14	Dr. Arindam Sadhu	Convener, R&D Cell, DSCSITSC	Member
15	Dr. Anirban Neogi	IQAC Coordinator, DSCSITSC	Member
16	Dr. Soumen Basu	Registrar, DSCSITSC	Member
17	Prof. (Dr.) Saradindu Panda	Principal, DSCSITSC	Member Secretary

**Frequency of the meeting: Once in a Semester**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
Prof. (Dr.) Saradindu Panda  
Principal

C.C:

1. All HODs/TICs
2. All concerned

PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd, Kolkata-74



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DSCSITSC/PRIN/COM/2026-2027/02

EF: 01/07/2026

## Board of Studies (BOS) Committee

### Objective:

The Board of Studies (BOS) of a Department in the college shall:

- Prepare syllabus for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the academic Council for appointment of examiners; and department/college.

**The BOS of Department of CE is hereby reconstituted with the following members**

Sl. No.	Name	Designation
1	Dr. Arpita Mondal, HOD	Chairman
2	Prof. Saroj Mondal, Professor, Dept. of Civil Engineering, Jadavpur University	University Nominee
3	Dr. Subhasish Das, Associate Professor and Joint Director, School of water Resource Engineering, Jadavpur University	Academic Expert
4	Dr. Ananta Kumar Das, Professor, Department of Renewable Energy Engineering, MAKAUT	Academic Expert
5	Dr. Abhijit Dasgupta, Former Jt. Managing Director, M/S M.N.Dastur Co.(P) Ltd	Industry Nominee
6	Mr. Baibaswata Das, Asst. prof. & TIC	Member
7	Mr. Souvik Chakraborty, Asst. prof.	Member
8	Mr. Krishnendu Kundu, Asst. Prof.	Member
9	Mr. Sourav Kumar Singha, Asst. Prof.	Member
10	Mr. Souradeep Roy, Asst. Prof.	Member
11	Ms. Papiya Nayek, TA	Member
12	Ms. Soumita Banerjee, TA	Member
13	Ms. Sampad Narayan Dutta	Alumni

**Frequency of the Meeting: Atleast once in a semester**

All previous committees constituted on the subject to be treated as dissolved.

With best regards

  
23/06/2026  
Prof. (Dr.) Saradindu Panda  
Principal

C.C:

1. All HODs/TICs
2. All concerned

PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
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540, Dum Dum Rd. Kolkata-74



## **Board of Studies (BOS) Committee**

### **Objective:**

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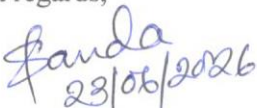
### **The BOS of Department of EE is hereby reconstituted with the following members**

Sl. No.	Name	Designation
1	Dr. Sayantan Chakraborty, HOD	Chairman
2	Dr. Debasish Chatterjee, Professor, Dept. of Electrical Engineering, Jadavpur University	University Nominee
3	Dr. Abhinandan De, Professor, Dept. of Electrical Engineering, IEST Shibpur	Academic Expert
4	Dr. Chandan Kumar Chanda, Professor, Dept. of Electrical Engineering, IEST Shibpur	Academic Expert
5	Mr. Tarun Kumar Jash, Senior Manager, Transmission and Distribution, TATA Consulting Engineers	Industry Nominee
6	Mr. Prathita Roy, Asst. prof.	Member
7	Dr. Rumrum Banerjee, Asst. Prof.	Member
8	Mr. Suvendu Mondal, Asst. Prof.	Member
9	Mr. Nayan Hazra, TA	Member
10	Mr. Sanjib Sarkar, Lab Assistant	Member
11	Mr. Sobhan Chakraborty, Director, Megh Robotics	Alumni

### **Frequency of the Meeting: Atleast once in a semester**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

C.C:

1. All HODs/TICs
2. All concerned

Principal  
Dr. Sudhir Chandra Sur Institute  
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## **Board of Studies (BOS) Committee**

### **Objective:**

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- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the academic Council for appointment of examiners; and department/college.

### **The BOS of Department of ME is hereby reconstituted with the following members**

Sl. No.	Name	Designation
1	Dr. Arpita Chatterjee, HOD	Chairman
2	Dr. Dulal Krishna Mondal, Professor, Dept. of Mechanical Engineering, Jadavpur University	University Nominee
3	Dr. Monojit Ghosh, Professor, IEST Shibpur	Academic Expert
4	Dr. K.L. Sahoo, Principal Scientist, National Metallurgical Laboratory	Academic Expert
5	Dr. Chirodeep Ghosh, Principal Scientist, R&D, TATA Steel Ltd.	Industry Nominee
6	Mr. Subhasish Halder, Asst. Prof.	Member
7	Dr. Geetika Kumari Salwan, Asst. Prof.	Member
8	Dr. Debabrata Das, Asst. Prof.	Member
9	Mr. Tanmoy Das, TA	Member
10	Ms. Anupama Kumar Guha, TA	Member
11	Mr. Suvodeep Paul	Alumni

**Frequency of the Meeting: Atleast once in a semester**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

*Saradindu Panda*  
23/06/2026

**Prof. (Dr.) Saradindu Panda**  
**Principal**

C.C:

1. All HODs/TICs
2. All concerned

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DSCSITSC/PRIN/COM/2026-2027/05

EF: 01/07/2026

## **Board of Studies (BOS) Committee**

### **Objective:**

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- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the academic Council for appointment of examiners; and department/college.

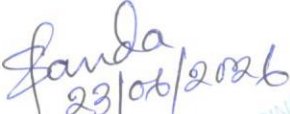
### **The BOS of Department of CSE & Allied is hereby reconstituted with the following members**

Sl. No.	Name	Designation
1	Dr. Amrut Ranjan Jena, HOD	Chairman
2	Dr. Sriyankar Acharya, Professor, Dept. of Computer Science and Engineering, MAKAUT	University Nominee
3	Dr. Asit Das, Professor, CSE Department, IEST Shibpur	Academic Expert
4	Dr. Ram Sarkar, Professor, CSE Department, JU	Academic Expert
5	Mr. Subhadip Chakraborty, Senior Associate, Cognizant Technology Solutions Pvt. Ltd.	Industry Nominee
6	Dr. Amitava Halder, Asst. Prof.	Member
7	Dr. Debashis Das, Assoc. Prof.	Member
8	Dr. Chandrima Sinha Roy, Asst. Prof.	Member
9	Ms. Madhusmita Mishra, Asst. Prof.	Member
10	Mr. Sanjoy Bhattacharya, Asst. Prof. & COE	Member
11	Mr. Bhaskar Chakraborty, Asst. Prof.	Member
12	Mr. Maheshwar Das, TA	Member
13	Md. Shafi Hussain	Alumni

**Frequency of the Meeting: Atleast once in a semester**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

C.C:

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DSCSITSC/PRIN/COM/2026-2027/06

EF: 01/07/2026

## Board of Studies (BOS) Committee

### Objective:

The Board of Studies (BOS) of a Department in the college shall:

- Prepare syllabus for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the academic Council for appointment of examiners; and department/college.

### The BOS of Department of AUE is hereby reconstituted with the following members

Sl. No.	Name	Designation
1	Dr. Hrishiraj Ranjan, HOD	Chairman
2	Dr. Manik Chandra Das, Associate Professor, Dept. of Industrial Engineering and Management, MAKAUT	University Nominee
3	Dr. Santanu Das, Professor, Department of Mechanical Engineering, Kalyani Government Engineering College	Academic Expert
4	Dr. Ranjib Biswas, Associate Professor, Department of Mechanical Engineering, Jadavpur University	Academic Expert
5	Mr. Biswadeep Mukherjee, Deputy Manager, Saint Gobain India Pvt Ltd.	Industry Nominee
6	Dr. Shankha Ghosh, HOD	Member
7	Mr. Kalyan Mukherjee, Faculty	Member
8	Mr. Pritam Bhattacharjee, Faculty	Member
9	Mr. Jayanta Si, STA	Member
10	Mr. Supriya Dhara, JTA	Member
11	Mr. Sambit Pal, Technical Lead, John Deere	Alumni

### Frequency of the Meeting: Atleast once in a semester

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/07/2026  
Prof. (Dr.) Saradindu Panda  
Principal

C.C:

1. All HODs/TICs
2. All concerned



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DSCSITSC/PRIN/COM/2026-2027/07

EF: 01/07/2026

## Board of Studies (BOS) Committee

### Objective:

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- Suggest methodologies for innovative teaching and evaluation techniques;
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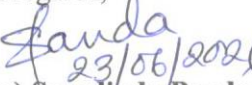
### The BOS of Department of ECE is hereby reconstituted with the following members

Sl. No.	Name	Designation
1	Dr. Anirban Neogi, HOD	Chairman
2	Dr. Angsuman Sarkar, Professor, Dept. of Electronics and Communication Engineering, Kalyani Government Engineering College	University Nominee
3	Dr. Bibek Chakraborty, Principal, Purulia Government Engineering College	Academic Expert
4	Dr. Anjan Kumar Kundu, Associate Professor, Department of Radio Physics and Electronics, University of Calcutta	Academic Expert
5	Mr. Krishnendu Ghosh, Assistant Manager, Network Security and Compliance, Vehere Interactive Pvt. Ltd.	Industry Nominee
6	Dr. Ankush Ghosh, Professor.	Member
7	Dr. Arindam Sadhu, Asst. Prof.	Member
8	Dr. Pradipta Maiti, Asst. Prof.	Member
9	Ms. Ananya Banerjee, Asst. Prof.	Member
10	Ms. Debasmitta Manna, Asst. Prof.	Member
11	Mr. Suman Paramanik, TA	Member
12	Ms. Samayita Ghosh, TA	Member
13	Ms. Debosmita Ganguly	Alumni

### Frequency of the Meeting: Atleast once in a semester

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
Prof. (Dr.) Saradindu Panda  
Principal

C.C:

1. All HODs/TICs
2. All concerned

PRINCIPAL  
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DSCSITSC/PRIN/COM/2026-2027/08

EF: 01/07/2026

## **Board of Studies (BOS) Committee**

### **Objective:**

The Board of Studies (BOS) of a Department in the college shall:

- Prepare syllabus for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the academic Council for appointment of examiners; and department/college.

### **The BOS of Department of BSH is hereby reconstituted with the following members**

Sl. No.	Name	Designation
1	Dr. Dipankar Das, HOD	Chairman
2	Dr. Radha Ballabh Bhar, Professor, Dept. of Applied Physics, MAKAUT, WB	University Nominee
3	Dr. Sharmistha Chatterjee, Department of English, Aliah University, Kolkata-700014, W. B	Academic Expert
4	Dr. Gopal Chandra Shit, Professor, Department of Mathematics, Jadavpur University, Kolkata-700032, W.B.	Academic Expert
5	Dr. Snehangshu Patra, Director, Eliteck Hydrogen Resources Pvt. Ltd., Kolkata, India	Industry Nominee
6	Dr. Biswajit Das, Faculty of Physics	Convener
7	Dr. Shayari Basu, Faculty of Physics	Member
8	Dr. Debasish Sadhukhan, Faculty of Mathematics	Member
9	Ms. Debasmita Roy Chowdhury, Faculty of Humanities	Member
10	Ms. Nibedita Biswas, Faculty of Humanities	Member
11	Ms. Neha Saha, Faculty of Mathematics	Member
12	Dr. Sukhendu Sadhukhan, Faculty of Physics	Member
13	Dr. Kausik Sardar, Faculty of Physics	Member
14	Dr. Amit Samadder, Faculty of Mathematics	Member
15	Mr. Nitesh Ranjan, Jr. Engineer, PHinix	Alumni

### **Frequency of the meeting: Atleast once in a semester**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

C.C:

1. All HODs/TICs
2. All concerned

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DSCSITSC/PRIN/COM/2026-2027/09

EF: 01/07/2026

## Academic Council

### Objective:

The objective of the Academic Council is to oversee the academic affairs of the Institute and review and make recommendations to the BOG about academic programs and strategic priorities. The Committee ensures that Institute has the policies, capabilities, programs, practices, measurement systems and evidentiary reporting capabilities in place to

- Realize Institute's mission and execute Institute's strategic priorities.
- Deliver on Institute's promise to students that they will receive high quality education, training, and support in the field of study they have chosen at the Institute.

### The Academic Council is hereby reconstituted with the following members.

1	Dr. Saradindu Panda, Principal	Admin	Chairman
<b>Three Nominees of MAKAUT, WB</b>			
2	Prof. (Dr.) Manojit Mitra, Dept. of ECE, IEST Shibpur	External	University Nominee
3	Prof. (Dr.) Subhasish Bhowmik, Dean R&D IEST Shibpur	External	University Nominee
4	Prof. (Dr.) Amitava Chatterjee, Dept. of EE, JU	External	University Nominee
<b>Experts / Academicians from Outside the College Nominated by Governing Body</b>			
5	Prof. (Dr.) Manojit Ghosh, Professor, IEST, Shibpur	External	External Academic Expert
6	Prof. (Dr.) Debashis De, Professor, MAKAUT	External	External Academic Expert
7	Prof. (Dr.) Mita Nasipuri, Professor, Jadavpur University	External	External Academic Expert
8	Mr. Atanu Chowdhury, Deputy General Manager- HR & IR, Electrosteel Castings LTD	External	Industry Expert
9	Dr. Indranil Das, CEO, Synchro Electronics, Kolkata	External	Industry Expert
<b>Dean (Academics), IQAC Coordinator &amp; Controller of Exam</b>			
10	Dr. Anirban Neogi	ECE	IQAC Coordinator & HOD-ECE
11	Mr. Sanjoy Bhattacharjee	CSE	Assistant Controller, Exam Cell
12	Dr. Arindam Sadhu	ECE	Convener, R&D Cell & IIC Cell. Member Secretary of Academic Council
<b>All the Heads of Department</b>			
13	Dr. Arpita Mandal, HOD	CE	Member
14	Dr. Amrut Ranjan Jena, HOD	CSE	Member
15	Dr. Shankha Ghosh, HOD	AUE	Member
16	Dr. Sayantan Chakraborty, HOD	EE	Member
17	Dr. Arpita Chatterjee, HOD	ME	Member
18	Dr. Dipankar Das, HOD	BSH	Member
<b>Faculties representing different categories</b>			
19	Dr. Sukhendu Sadhukhan	BSH	Member
20	Mr. Bhaskar Chakraborty	CSE	Member
21	Dr. Rumrum Banerjee	EE	Member
22	Mr. Baibaswata Das, TIC-CE	CE	Member
23	Mr. Kalyan Mukherjee	AUE	Member

### Frequency of the meeting: Twice in a semester

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

Prof. (Dr.) Saradindu Panda  
Principal

Copy to:

1. All concerned

*Saradindu Panda*  
23/07/2026  
PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74

## Internal Quality Assurance Cell

**Objective:**

- To develop a quality system for conscious, consistent, and catalytic programmed action to improve the academic and administrative performance of the College.
- To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices

**Internal Quality Assurance Cell (IQAC) is hereby reconstituted with the following members.**

Sl. No.	Name	Designation
1	Prof. (Dr.) Saradindu Panda, Principal	Chairman
2	Dr. Anirban Neogi, Dept. of ECE	Convener
3	Mr. Simarpreet Singh, Director, JIS Group	Management Representative
4	Prof. (Dr.) Manojit Mitra, Dept. of ECE, IEST Shibpur	Academic Expert
5	Mr. Arunava Kundu, Member of Survihar Association, Suremath	Nominee from Local Society
6	Dr. Arindam Sadhu, Convener, R & D Cell & IIC Cell	Admin Representative
7	Ms. Debina Dey, Training & Placement Cell	Admin Representative
8	Dr. Soumen Basu, Registrar	Admin Representative
9	Ms. Dipsikha Biswas, HR Executive	Admin Representative
10	Dr. Amrut Ranjan Jena, Dept. of CSE	Admin Representative
11	Dr. Shankha Ghosh, Dept. of AUE	Admin Representative
12.	Dr. Sayantan Chakraborty, Dept. of EE	Admin Representative
13.	Dr. Dipankar Das, Dept. of BSH	Admin Representative
14.	Dr. Arpita Mandal, Dept. of CE	Admin Representative
15.	Dr. Arpita Chatterjee, Dept. of ME	Admin Representative
16.	Dr. Hrishiraj Ranjan, Dept. of AUE	Faculty Representative
17.	Dr. Sukhendu Sadhukhan, Dept. of BSH	Faculty Representative
18.	Dr. Amitava Halder, Dept. of CSE & Allied	Faculty Representative
19.	Mr. Kalyan Mukherjee, Dept. of AUE	Faculty Representative
20.	Mr. Baibaswata Das, Dept. of CE	Faculty Representative
21.	Mr. Shailendra Thakur, Regional HR, ACC Concrete, ACC Ltd.	Nominee from Employers
22.	Mr. Anant Pradhan, Operations Manager, Archetive Solutions	Industry Representative
23.	Mr. Sanjib Saha	Parents Representative
24.	Ms. Sreelekha Das Gupta, 4 <sup>th</sup> Year, Dept. of CSE	Student Representative
25.	Mr. Sobhani Chakraborty, Dept. of EE	Alumni Representative

**Frequency of the meeting: Once in a semester**

All Previous Committees constituted the subject to be treated as dissolved.

With best regards

  
**Prof. (Dr.) Saradindu Panda**  
**Principal**

**Copy to:**

1. All HoDs/ TICs
2. All Concerned



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DSCSITSC/PRIN/COM/2026-2027/11

Date: 01/07/2026

## Academic Committee

### Objective:

The objective of the Academic Committee is to oversee the academic affairs of the Institute and review and make recommendations to the Academic Council about academic programs and strategic priorities. The Committee ensures that the Institute has the policies, capabilities, programs, practices, measurement systems, and evidentiary reporting capabilities in place to:

- Realize the Institute's mission and execute its strategic priorities.
- Deliver on the Institute's promise to students that they will receive high-quality education, training, and support in the field of study they have chosen at the Institute.

The Academic Committee is hereby reconstituted with the following members:

Sl No.	Name	Department	Position
1	Prof. (Dr.) Saradindu Panda, Principal	Admin	Chairman
2	Dr. Dipankar Das	BSH	Secretary
3	Dr. Soumen Basu, Registrar	Admin	Member
4	Dr. Anirban Neogi	ECE	IQAC Convener
5	Dr. Arindam Sadhu	ECE	IIC & R&D Convener
6	Ms. Debina Dey	T&P Cell	Member
7	Dr. Amrut Ranjan Jena	CSE	Member
8	Ms. Madhusmita Mishra	CSE (AIML)	Member
9	Dr. Shankha Ghosh	AUE	Member
10	Mr. Kalyan Mukherjee	AUE	Member
11	Dr. Sayantan Chakraborty	EE	Member
12	Dr. Arpita Chatterjee	ME	Member
13	Dr. Arpita Mandal	CE	Member
14	Mr. Baibaswata Das	CE	Member
15	Ms. Nabanita Indra	CA	Member
16	Ms. Dipsikha Biswas	Admin	Member
17	Mr. Sanjoy Bhattacharjee	CSE	Assistant Controller (Autonomy)

**Frequency of the meeting: Once in a semester**

All previous committees constituted on the subject are to be treated as dissolved.

With Best Regards,

  
Prof. (Dr.) Saradindu Panda  
Principal

Copy to:

1. All HODs/TICs
2. All Concerned



DSCSITSC/PRIN/COM/2026-2027/12

EF: 01/07/2026

## Anti-Ragging Committee

### Objective:

To create and maintain a ragging free environment through continuous awareness drive and all-round monitoring.

**The Anti-Ragging Committee is here by reconstituted with the following members.**

<b>Chairman</b>	Dr. Saradindu Panda, Principal Ph No: 9051978666, Email: <a href="mailto:principal_dsdec@jisgroup.org">principal_dsdec@jisgroup.org</a>		
<b>Member-Convener</b>	Mr. Baibaswata Das Ph No: 8240638133, Email: <a href="mailto:hod_ce@dsec.ac.in">hod_ce@dsec.ac.in</a> , <a href="mailto:baiba.tanan@dsec.ac.in">baiba.tanan@dsec.ac.in</a>		
<b>Representative of Civil Administration</b>	Dr. Sourav Chatterjee, SDO, Barrackpore Ph No-033- 2592 0814, Email: <a href="mailto:sdobarrackpore@gmail.com">sdobarrackpore@gmail.com</a>		
<b>Representative of Police Administration</b>	Mr. Tarun Debnath, SI, Nagerbazar Police Station Ph No:9147889588, Email: <a href="mailto:psnagerbazar-bkp@policewb.gov.in">psnagerbazar-bkp@policewb.gov.in</a>		
<b>Representative of Institute Administration</b>	Dr. Soumen Basu, Registrar Ph No: 9433436078, Email: <a href="mailto:soumen.basu@dsec.ac.in">soumen.basu@dsec.ac.in</a>		
<b>Faculty Members</b>	<b>Name</b>	<b>Contact Nos</b>	<b>Email ID</b>
	Mr. Baibaswata Das	8240638133	<a href="mailto:hod_ce@dsec.ac.in">hod_ce@dsec.ac.in</a> , <a href="mailto:baiba.tanan@dsec.ac.in">baiba.tanan@dsec.ac.in</a>
	Dr. Arpita Chatterjee	8697874408	<a href="mailto:hod_me@dsec.ac.in">hod_me@dsec.ac.in</a> ,
	Mr. Sourav Kumar Singha	9804065216	<a href="mailto:s.k.singha1995@dsec.ac.in">s.k.singha1995@dsec.ac.in</a>
	Dr. Sayantan Chakraborty	9674477187	<a href="mailto:hod_ee@dsec.ac.in">hod_ee@dsec.ac.in</a> ,
	Ms. Debasmita Roy Chowdhury	8296921062	<a href="mailto:debasmita.roychowdhury@dsec.ac.in">debasmita.roychowdhury@dsec.ac.in</a>
	Mr. Kalyan Mukherjee	9804247616	<a href="mailto:hod_aue@dsec.ac.in">hod_aue@dsec.ac.in</a>
	Dr. Amrut Ranjan Jena	7003138473	<a href="mailto:hod_cse@dsec.ac.in">hod_cse@dsec.ac.in</a>
<b>Representative of the Parents</b>	Dr. Anirban Neogi	9830078197	<a href="mailto:hod_ece@dsec.ac.in">hod_ece@dsec.ac.in</a> , <a href="mailto:anirban.neogi@dsec.ac.in">anirban.neogi@dsec.ac.in</a>
	Mr. Sanjay Dey	9433930732	<a href="mailto:1972sanjaydey@gmail.com">1972sanjaydey@gmail.com</a>
	Mr. Dilip Kumar Koley	9830705665	<a href="mailto:koley8168@gmail.com">koley8168@gmail.com</a>
<b>Student Representative (Hostel)</b>	Mr. Manoj Kumar Sarkar	8777825917	<a href="mailto:manojsarkarliclife@gmail.com">manojsarkarliclife@gmail.com</a>
	Sayan Sarkar, ECE	6909201719	<a href="mailto:sarkarsayan62839@gmail.com">sarkarsayan62839@gmail.com</a>
	Jeet Sarkar, EE	7439040688	<a href="mailto:sarkarjeet2001@gmail.com">sarkarjeet2001@gmail.com</a>
	Aniket Ghosh	6289634367	<a href="mailto:aniketghosh08484@gmail.com">aniketghosh08484@gmail.com</a>
	Unmesh Koley	9073020128	<a href="mailto:unmeshkoley4@gmail.com">unmeshkoley4@gmail.com</a>
	Sayantani Dey, CSE AIML	9330532547	<a href="mailto:sayantanidey2905@gmail.com">sayantanidey2905@gmail.com</a>

*Panda*  
23/07/2026  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
Dum Dum Rd, Kolkata-7

<b>Non-teaching Staff</b>	Mr. Tanmoy Das	9874313068	tanmoy124das@gmail.com
	Mr. Maheswar Das	8334967581	maheswar.das@dsec.ac.in
	Mr. Abhishek Bysack	9874337545	abhishek.bysack@dsec.ac.in
	Ms. Papiya Nayek	9679952430	papiyanayek1992@dsec.ac.in
	Mr. Manoj Kumar Pandey	9883159010	manoj.pandey@dsec.ac.in
	Mr. Nayan Hazra	7980702090	nayan.hazra@dsec.ac.in
	Ms. Suman Paramanik	9330550320	suman.paramanik@dsec.ac.in
	Mr. Jayanta Si	9432266607	jayanta.si@dsec.ac.in
<b>Hostel In charge</b>	Mr. Sourav Mallick	6294607633	sitesupervisor@dsec.ac.in
<b>Canteen In charge</b>	Mr. Ranjan Chakraborty	8961228789	canteen@dsec.ac.in

**Frequency of the Meeting:** -Once in a semester.

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

*Panda*  
*23/06/2026*  
**Prof. (Dr.) Saradindu Panda**  
**Principal**

**Copy to:**

1. All HODs/TICs
2. All concerned.

PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74

DSCSITSC/PRIN/COM/2026-2027/13

EF: 01/07/2026

### Anti- Ragging Squad

**Objective:**

The Anti-Ragging Squad will work under the supervision of the Anti-Ragging Committee and will seek guidance from them.

The functions of the Anti-Ragging Squad will be to maintain vigilance and prevent ragging incidents, if any, from occurring or being reported in places where students congregate, such as classrooms, canteens, buses, grounds, and hostels.

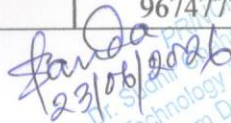
The Squad will also use various methods to teach students in general about the dangers of ragging and the consequences of doing so.

Anti-Ragging Squad uses a variety of positive reinforcement exercises to orient pupils and mould their personalities for a better cause.

They will work in accordance with the Anti-Ragging Committee's guidelines.

**The Anti- Ragging Squad is hereby reconstituted with the following members**

Chairman	Prof. (Dr.) Saradindu Panda	9051978666
Co-Chairman	Dr. Anirban Neogi	9830078197
Member Convener	Mr. Subhasish Halder	9903798493
<b>Ground Floor</b>		
In-charge	Mr. Kalyan Mukherjee	9804247616
Member	Dr. Arpita Chatterjee	9883726828
	Dr. Shankha Ghosh	9903798493
	Mr. Sandip Bhadra	9433957549
	Mr. Supriya Dhara	7003763639
	Mr. Pritam Bhattacharjee	9614683462
	Mr. Tanmoy Das	9874313068
	Mr. Jayanta Si	7980488107
<b>First Floor</b>		
In-charge	Dr. Biswajit Das	9836288680
Member	Mr. Souvik Chakraborty	9874428113
	Mr. Souradeep Roy	8101094015
	Ms. Nibedita Biswas	8240441192
	Dr. Amit Samaddar	9002848869
	Mr. Krishnendu Kundu	9614683462
	Dr. Shayari Basu	8974970451
<b>Second Floor</b>		
In-charge	Dr. Anirban Neogi	7003471991
Member	Ms. Debasmita Manna	8017698440
	Ms. Ananya Banerjee	9239741207
	Mr. Suman Paramanik	9674777617

  
 23/06/2026  
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 540, Dum Dum Rd. Kolkata-74

<b>Third Floor</b>		
In-charge	Dr. Amrut Ranjan Jena	7003138473
Member	Mr. Arup Kadia	7890396637
	Ms. Madhusmita Mishra	9432066619
	Mr. Anoy Chowdhury	9830533640
	Ms. Sonali Mondal	9647314975
	Mr. Sagar Suman	9304496219
	Ms. Afsha Shaukat	8016851048
	Dr. Amitava Halder	9831402704
<b>Fourth Floor</b>		
In-charge	Dr. Sayantan Chakraborty	7003820737
Member	Mr. Prathita Roy	8240213092
	Dr. Rumrum Banerjee	7003834470
	Mr. Nayan Hazra	7980702090
	Mr. Sanjib Sarkar	8900352515
	Mr. Prasenjit Paul	9874682234
	Ms. Labani Sarkar	7278858316
Student Members (3rd Year)	Ayan Roy, ECE	8902522568
	Ankan Mondal, AUE	7431881859
	Nilanjan Jana, CSE-CS	7001542084
	Sanket Chowdhury, EE	8967544256
	Salman Hafeez, ME	9576473775
	Afifa Anjum, CSE-AIML	8521528296
	Rudraraj Bhaumik, CE	7003277946
Student Members (2nd Year)	Shreya Mukherjee, CSE	8271678880
	Sanu Mondal, CS	9874343180
	Annesa Biswas, CSE-AIML	9836265704
	Soumili Das, DS	8583971654
	Prabhnor Singh Chhabra, ME	6290223476
	Aditya Tiwari, EE	9477109296
	Ayan Saha, ECE	9046083726
	Ayan Mitra, AUE	7980479694
Anurag Kumar Singh, CE	9330414160	
Security In-charge	Mr. Nirmal Dey	7001222098
Canteen In-charge	Mr. Ranjan Chakraborty	8961228789
Hostel In-charge	Mr. Sourav Mallick	6294607633

All previous committees constituted on the subject to be treated as dissolved.  
With best regards,

  
23/06/2026  
Prof. (Dr.) Saradindu Panda  
Principal

PRINCIPAL  
Dr. Sushil Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd, Kolkata-74

Copy to:

1. All concerned



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Website: [www.surtech.edu.in](http://www.surtech.edu.in), Email: [info@dsec.ac.in](mailto:info@dsec.ac.in)

DSCSITSC/PRIN/COM/2026-2027/14

EF: 01/07/2026

## Examination Cell

### Objective:

To monitor and execute the continuous evaluation process of students along with Slot Tests and University Examinations.

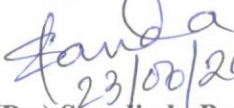
### The Exam Cell is hereby reconstituted with the following members:

Sl. No.	Name	Dept.	Position
1	Prof. (Dr.) Saradindu Panda	Admin	Chairman
2	Mr. Sanjoy Bhattacharjee	CSE	Assistant Controller (Autonomy)
3	Mr. Sourav Kumar Singha	CE	OIC (MAKAUT)
4	Mr. Souradeep Roy	CE	Supervisor (MAKAUT) CIC (Diploma)
5	Dr. Soumen Basu	Admin	Registrar
6	Dr. Chandrima Sinha Roy	CSE	Member
7	Dr. Rumrum Banerjee	EE	Member
8	Dr. Sayari Basu	BSH	Member
9	Ms. Afsha Shaukat	CSE	Member
10	Mr. Subhasish Halder	ME	Member
11	Ms. Debasmita Manna	ECE	Member
12	Mr. Pritam Bhattacharya	AUE	Member
13	Mr. Abhishek Bysack	CSE	System Admin
14	Mr. Sandip Bhadra	AUE	Member
15	Mr. Manoj Kumar Pandey	CSE	Member

### Frequency of the meeting: - Twice in a semester

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2021  
Prof. (Dr.) Saradindu Panda  
Principal

Copy to:

1. All HODs/TICs
2. All concerned

Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74



DSCSITSC/PRIN/COM/2026-2027/15

EF: 01/07/2026

## Purchase Committee

### Objective:

- To monitor the purchases required for academic and administrative needs of the staff members.
- To ensure transparency, accountability and fairness in the procurement process.
- To recommend a suitable vendor for the procurement.
- To ensure purchase procedures are followed for purchases above Rs.5000
- To request technical input from relevant staff as required

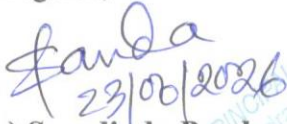
### The Purchase Committee is hereby reconstituted with the following members

Sl No.	Name	Position
1	Dr. Saradindu Panda, Principal	Chairman
2	Mr. Soumik Jash, Accounts officer	Convener
3	Dr. Anirban Neogi, HOD-ECE and IQAC Convener	Coordinator
4	Dr. Soumen Basu, Registrar	Member
5	Mr. Abhijit Ghosh, Purchase Manger, JIS-HO	Member
6	Mr. Rahul Chowdhury, Store in Charge	Member
7	Ms. Dipsikha Biswas, HR Executive	Member
8	Ms. Monolina Das, Accounts Executive	Member
9	Mr. Baibaswata Das, TIC, Dept. of CE	Member
10	Dr. Amrut Ranjan Jena, HOD, Dept. of CSE	Member
11	Dr. Arpita Chatterjee, HOD, Dept of ME	Member
12	Dr. Dipankar Das, HOD, Dept. of BSH	Member
13	Dr. Sayantan Chakraborty, HOD, Dept. of EE	Member
14	Dr. Shankha Ghosh, HOD, Dept. of AUE	Member
15	Mr. Prasenjit Paul, Asst. Librarian	Member

**Frequency of meeting: -Once in a semester.**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All HoDs/ TICs
2. All Concerned

Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74

DSCSITSC/PRIN/COM/2026-2027/16

EF: 01/07/2026

## Library Committee

### Objective:

- To provide materials to supplement and enhance the programme.
- To cultivate a good attitude toward the user's entire development through resources.
- To organize the library's resources in order to make them more accessible.
- To assist faculty and students in using library resources by providing direction and assistance.
- To ensure that the collection of books, journals, and electronic resources is current and relevant.
- To set aside funds for the purchase of library materials
- To aid economically disadvantaged students by providing a book bank service.
- To stay informed by promoting the acquisition of books, journals, and other materials.

### The Library Committee is hereby reconstituted with the following members.

Sl. No.	Name	Position
1	Dr. Saradindu Panda, Principal	Chairman
2	Mr. Prasenjit Paul, Assistant Librarian	Convener
3	Ms. Labani Sarkar, Assistant Librarian	Member
4	Dr. Soumen Basu, Registrar, Admin	Member
5	Dr. Amrut Ranjan Jena (HOD), Dept. of CSE	Member
6	Dr. Anirban Neogi, (HOD), Dept. of ECE	Member
7	Dr. Dipankar Das, (HOD), Dept. of BSH	Member
8	Dr. Arpita Chatterjee, (HOD), Dept. of ME	Member
9	Dr. Sayantan Chakraborty, (HOD), Dept. of EE	Member
10	Ms. Madhusmita Mishra, (TIC), Dept. of CSE(AIML)	Member
11	Dr. Shankha Ghosh, (HOD), Dept. of AUE	Member
12	Mr. Baibaswata Das, (TIC), Dept. of CE	Member
13	Mr. Soumik Jash, Accounts Officer	

### Frequency of meeting: - Twice in a semester.

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/07/2026  
Prof. (Dr.) Saradindu Panda  
Principal

Copy to:

1. All HODs/TICs
2. All concerned.



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DSCSITSC/PRIN/COM/2026-2027/17

EF: 01/07/2026

## Institutional Innovation Council (IIC)

### Objective:

Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex initiated an incubation centre to encourage students in innovation, commercialization, and entrepreneurship. The aim of the Institutional Innovation Council would be to assist technology business start-up in their early stage. Through innovation center, SurTech can provide the following service entrepreneur:

- Scrutinize the feasibility of the idea.
- Provide workspace and facilities.
- Provide technical support to implement the idea.
- Provide information regarding financial assistance from industry/ government agency.
- Provide support to commercialize the product.
- Provide business networking and alliance.
- Provide access to professional consultants and expert.
- Provide access to JIS group exhibition pavilion to display their innovation/product.
- SurTech may provide support in patent filing and patent searching through professionals.

### The Institutional Innovation Council (IIC) is hereby reconstructed with the following members

Sl No.	Name	Position
1	Dr. Saradindu Panda, Principal	President
2	Dr. Arindam Sadhu, Faculty. Dept. of ECE	IIC Convener & R&D Convener
3	Mr. Sourav Kumar Singha, Faculty, Dept. of CE	Social Media Coordinator
4	Mr. Suvendu Mondal, Faculty, Dept. of EE	Innovation & Start Up Activity Coordinator
5	Ms. Debina Dey, Manager Industry Alliance, T&P Cell	Internship Activity Coordinator
6	Dr. Sukhendu Sadhukhan, Faculty, Dept of BSH	R&D Jt-Convener
7	Mr. Rajeev Ranjan, Manager-Industry Alliance	Startup Activity Coordinator
8	Mr. Nirupam Sarkar, Office Asst. Dept. of Admission	NIRF Coordinator
9	Dr. Soumen Basu Registrar, Dept. of Admin	Member
10	Dr. Pradipta Maiti, Faculty., Dept. of ECE	Member
11	Dr. Debabrata Das, Faculty., Dept. of ME	Member
12	Mr. Bhaskar Chakrabarty, Faculty., Dept. of CSE	Member
13	Mr. Kalyan Mukherjee, Faculty, Dept. of AUE	Member

### Frequency of meeting: - Once in every quarter

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/07/2026  
Prof. (Dr.) Saradindu Panda  
Principal

Copy to:

1. All HODs/TICs
2. All concerned

PRINCIPAL  
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DSCSITSC/PRIN/2026-2027/18

EF: 01/07/2026

## Industry Institute Partnership Cell (IIPC)

### Objective:

- Developing close links between Industry and Institute by interaction programs [High priorities given to activities designed to bring about improvement in the development and performance of industries and institutions].
- To encourage industry and organizations for placement and training of students in Industries.
- To conduct Industrial Training and Industrial Visits for the students and faculty. To conduct industrial exhibitions to highlight research facilities and expertise available with the Institute.
- To encourage Industry to collaborate in Industry Study Tour Programme (ISTP) / Intern-ship Programme, In-plant Training.
- Organizing seminars, symposiums, exhibitions and workshops on latest technological advancements, evaluation of project work with the collaborative efforts between industrial experts and institute departments Industrial Visit.
- Widening and effectively implementing the area of R & D and consultancy between the industries and the Institute.
- Motivate the young executives to become successful entrepreneurs.
- Widening and effectively implementing the area of R & D and consultancy between the industries and the Institute.

### The Industry Institute Partnership Cell (IIPC) is hereby reconstituted with the following members.

Sl No.	Name	Position
1	Dr. Saradindu Panda, Principal	Chairman
2	Mr. T K Saha- Director, Industry Alliance-JIS Group	Invited Member
3	Dr. Soumen Basu, Registrar	Convener
4	Ms. Debina Dey, Manager Industry Alliance, T&P Cell	Jt. Convener
5	Ms. Dipsikha Biswas, HR Executive	Member
6	Dr. Rumrum Banerjee, Faculty Dept. of EE	Member
7	Mr. Rajeev Ranjan, Manager Industry Alliance, T&P Cell	Member
8	Ms. Sreyasi Sen, Admission Manager, Dept. of Admin	Member
9	Dr. Chandrima Sinha Roy, Faculty., Dept. of CSE	Member
10	Dr. Hrishiraj Ranjan, Faculty, Dept. of AUE	Member
11	Dr. Pradipta Maity, Faculty., Dept. of ECE	Member
12	Dr. Geetika Kumari Salwan, Faculty., Dept. of ME	Member
13	Mr. Krishnendu Kundu, Faculty., Dept. of CE	Member
14	Mr. Soumik Jash, Accounts Officer, Dept. of Admin	Member
15	Mr. Nirupam Sarkar, Office Assistant, Admission Cell	Member

### Frequency of meeting: - Twice in a semester

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

*Saradindu Panda*  
23/06/2026  
Principal

**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All HODs/TICs
2. All concerned.



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DSCSITSC/PRIN/COM/2026-2027/19

EF: 01/07/2026

## Training & Placement Cell

### Objective:

To ensure proper training of students in order to make them Industry Ready, promote mentoring of trainees and to develop meetings and educational events for trainees.

To provide overall supervision and direction to recruitment related activities taking place in campus. The committee will handle Summer Internship for the pre final year and Placements for the Final year, by aligning itself with the requirements of the industry as well as the expectations of the student community.

### The Training & Placement Cell is hereby reconstituted with the following members

Sl No.	Name	Position
1	Dr. Saradindu Panda, Principal	Chairman
2	Ms. Debina Dey, Manager Industry Alliance	In-Charge
3	Mr. Rajeev Ranjan, Manager Industry Alliance	Convener
4	Ms. Antara Chowdhury, Sr. Executive T&P Cell	Member
5	Mr. Madhab Naskar, Office Assistant, T&P Cell	Member
6	Ms. Madhusmita Mishra, Faculty, Dept. of CSE	SPOC-MOOCs
7	Mr. Pritam Bhattacharya, Faculty, Dept. of AUE	TNP and MOOCs Coordinator, AUE
8	Dr. Kaushik Sardar, Faculty, Dept. of BSH	TNP and MOOCs Coordinator, BSH
9	Dr. Arpita Mondal, Faculty., Dept. of CE	TNP and MOOCs Coordinator, CE
10	Mr. Arup Kadia, Faculty., Dept. of CSE and CSE-Allied	TNP and MOOCs Coordinator, CSE
11	Dr. Pradipta Maiti, Faculty, Dept. of ECE	TNP and MOOCs Coordinator, ECE
12	Dr. Rumrum Banerjee, Faculty, Dept. of EE	TNP and MOOCs Coordinator, EE
13	Dr. Geetika Kumari Salwan, Faculty, Dept. of ME	TNP and MOOCs Coordinator, ME

### Frequency of meeting: - Once in every month

All previous committees constituted on the subject to be treated as dissolved.  
With best regards,

  
23/07/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All HODs/TICs
2. All concerned

Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
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SurTech

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Website: [www.surtech.edu.in](http://www.surtech.edu.in), Email: [info@dsec.ac.in](mailto:info@dsec.ac.in)

DSCSITSC/PRIN/COM/2026-2027/20

EF: 01/07/2026

## Research and Development Cell

### Objective:

Optimizing and encouraging research activities and enhancing the facilities at research labs to boost Institute's Research Profile.

**The Research & Development Cell is hereby reconstituted with the following members.**

Sl. No.	Name	Position
1	Prof. (Dr.) Saradindu Panda, Principal	Chairman
2	Dr. Arindam Sadhu, Faculty, Dept. of ECE	Convener
3	Dr. Sukhendu Sadhukhan, Dept. of BSH	Joint Convener
4	Dr. Anirban Neogi, Faculty, Dept. of ECE	IQAC Coordinator
5	Mr. Simarpreet Singh, Director, JIS Group	Ex Officio Trustee Member
6	Dr. Soumen Basu, Registrar	Ex Officio Member
7	Dr. Arpita Mandal, HOD, Dept. of CE	Ex Officio Member
8	Dr. Amrut Ranjan Jena, HOD, Dept. of CSE	Ex Officio Member
9	Dr. Sayantan Chakraborty, HOD, Dept. of EE	Ex Officio Member
10	Dr. Arpita Chatterjee, HOD, Dept. of ME	Ex Officio Member
11	Dr. Dipankar Das, HOD, Dept. of BSH	Ex Officio Member
12	Dr. Shankha Ghosh, HOD, Dept. of AUE	Ex Officio Member
13	Ms. Madhusmita Mishra, TIC, Dept. of CSE(AIML)	Ex Officio Member
14	Mr. Sagar Suman, Faculty, Dept. of CSE	Faculty Member
15	Dr. Biswajit Das, Faculty, Dept. of BSH	Faculty Member
16	Dr. Pradipta Maiti, Faculty, Dept. of ECE	Faculty Member
17	Dr. Debabrata Das, Faculty, Dept. of ME	Faculty Member
18	Dr. Hrishiraj Ranjan, Faculty Dept. of AUE	Faculty Member
19	Dr. Amitava Halder, Faculty, Dept. of CSE	Faculty Member
20	Mr. Souradeep Roy, Faculty, Dept. of CE	Faculty Member
21	Mr. Suvendu Mondal, Faculty, Dept. of EE	Faculty Member
22	Mr. Soumik Jash, Accounts Officer	Invitee Member from Accounts
23	Mr. Dharmendra Kumar Jaiswal, Regional Business Head – East, RDC Concrete (India) Pvt. Ltd	Member as an Industry expert
24	Dr. Debashis De, Professor & Head, Dept. of CSE, MAKAUT	Member as an Academic expert
25	Dr. Kanai Lal Sahoo, Chief Scientist, CSIR-National Metallurgical Laboratory, Jamshedpur	Member as a Research Institute expert

**Frequency of meeting: - Once every month**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

**Prof. (Dr.) Saradindu Panda**  
**Principal**

Copy To:

1. All HODs/DCs
2. All Concerns

*Saradindu Panda*  
23/07/2026  
PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74

## Disciplinary & Grievance Redressal Committee

### Objective:

The objectives of the cell are:

- To provide a neutral, confidential, and supportive environment for members of the campus community who may have been sexually harassed.
- To advise complainants of the informal and formal means of resolution as specified by the Cell.
- Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.
- Recommend appropriate punitive action against the guilty party.
- To provide information regarding counseling and support services on our campus.
- To ensure that students, faculty and staff are provided with current and comprehensive materials on sexual harassment and assault.
- To promote awareness about sexual harassment through educational initiatives those encourages and foster a respectful and safe campus environment.

The Committee is entrusted with dealing with the following complaints of the aggrieved students.

- Making admission contrary to merit determined in accordance with the declared admission policy of the Institute.
- Irregularity in the admission process adopted by the Institute.
- Refusing admission in accordance with the declared admission policy of the Institute.
- Withhold or refused to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Institution with a view to induce for compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue.
- Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such Institution.
- Breach of the policy for reservation in admission may be applicable.
- Complaints of alleged discrimination by students from schedule caste, schedule tribes, OBC, Women, Minority or disable categories.
- Nonpayment or delaying payment of scholarships to any students that such Institution is committed, under the conditions imposed by AICTE, or by any other authority.
- Delay in conduct of examination or declaration of result beyond that specified in the academic calendar.
- On provision of student amenities as may have been promised or required to be provided by the Institution.
- Denial of quality education as promised at the time of admission or required to be provided.
- Non transparent or unfair evaluation practices.
- Refund of fees on withdrawal of admission as per AICTE instructions from time to time.
- To maintain proper discipline in the college premises.
- To cultivate good ethics, students' personal character and quality of a good citizen.
- To enhance self-management and develop student leadership among students in order to prepare them for their future goals.
- Further foster students' responsibility and develop students' initiative in learning.

*Sanda*  
23/06/2026  
PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74

**The Disciplinary & Grievance Redressal Committee is hereby reconstituted with the following members.**

Sl. No.	Name	Dept.	Position
1	Dr. Saradindu Panda, Principal	Admin	Chairman
2	Dr. Soumen Basu, Registrar	Admin	Convener
3	Ms. Pritha Halder, PA to Principal	Admin	Coordinator
4	Ms. Dipsikha Biswas, HR Executive	Admin	Member
5	Ms. Sayani Ghosh Saha, Marketing Executive	Admin	Member
6	Mr. Subhasish Halder, Faculty	ME	Member
7	Ms. Madhusmita Mishra, TIC	CSE (AIML)	Member
8	Mr. Nirupam Sarkar, Office Assistant	Admin	Member
9	Mr. Baibaswata Das, TIC	CE	Member
10	Mr. Souradeep Roy, Faculty	CE	Member
11	Mr. Prathita Roy, Faculty	EE	Member
12	Dr. Amrut Ranjan Jena, HOD	CSE	Member
13	Mr. Sanjoy Bhattacharjee, Asst Controller-Exam Cell	CSE	Member
14	Dr. Sayantan Chakraborty, HOD	EE	Member
15	Mr. Kalyan Mukherjee, Faculty	AUE	Member
16	Mr. Pritam Bhattacharjee, Faculty	AUE	Member
17	Ms. Ananya Banerjee, Faculty	ECE	Member
18	Mr. Krishnendu Kundu, Faculty	CE	Member
19	Mr. Nirmal Dey, Security-in-Charge	Admin	Member

**Frequency of the Meeting: - As and when required.**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/00/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All HODs/TICs
2. All Concerned

PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74



**Admission Cell**

**Objective:-**

- Counseling of the students.
- Participation in promotional activities.
- Selection of students to different courses.
- Establish transparency in the admission process and follow Government norms.
- Prepare the seat matrix in each combination and course.
- Publication of the availability of vacant seats.
- Display the fee structure.
- Address all Grievances of the applicants and parents.
- Attend to all such matters regarding admissions.
- Processing entire students Registration process as per university guidelines.

**The Admission Cell is hereby reconstituted with the following members**

Sl no.	Name	Designation
1	Dr. Saradindu Panda, Principal	Chairman
2	Ms. Sreyasi Sen, Admission Manager, Dept. of Admission	Coordinator
3	Ms. Sayani Ghosh Saha, Marketing Executive. Dept. of Admission	Jt. Coordinator
4	Dr. Soumen Basu, Registrar	Member
5	Mr. Kripashankar Tiwari, Office Executive, Dept. of Admission	Member
6	Mr. Nirupam Sarkar, Office Asst. Dept. of Admission	Member
7	Ms. Suparna Rej, Telecaller, Dept. of Admission	Member
8	Mr. Supriya Dhara, Junior Technical Asst., Dept of AUE	Member
9	Mr. Pritam Bhattacharjee, Faculty., Dept. of AUE	Member
10	Dr. Pradipta Maity, Faculty., Dept. of ECE	Member
11	Ms. Debasmita Manna, Faculty, Dept. of ECE	Member
12	Mr. Suvendu Mondal, Faculty. Dept. of EE	Member
13	Mr. Sanjib Sarkar, TA. Dept of EE	Member
14	Dr. Arpita Chatterjee, Faculty. Dept. of ME	Member
15	Ms. Anupama Kumar Guha, TA. Dept of ME	Member
16	Mr. Abhishek Bysack, Asst. System Admin	Member
17	Mr. Bhaskar Chakraborty, Faculty. Dept. of CSE	Member
18	Mr. Sagar Suman, Faculty. Dept. of CSE	Member
19	Mr. Souradeep Roy, Faculty, Dept. of CE	Member
20	Mr. Souvik Chakraborty, Faculty, Dept. of CE	Member
21	Ms. Madhusmita Mishra, Faculty, Dept. of CSE-AIML	Member

**Frequency of meeting: - Twice in a semester**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All concerned

Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74



SurTech

**Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex**  
540, Dum Dum Road, Surer math, (Near Dum Dum Jn. Station),  
Kolkata – 700074; Phone: +91 33 25603889,  
Website: [www.surtech.edu.in](http://www.surtech.edu.in), Email: [info@dsec.ac.in](mailto:info@dsec.ac.in)

DSCSITSC/PRIN/COM/2026-2027/23

Date:01/07/2026

## **Internal Complaint Committee**

### **Objective:**

- To create awareness among all Students/Employees.
- To prohibit the unwelcome behavior that constitutes workplace sexual harassment or acts amounting to sexual harassment of any Students/ Employee.

**The Internal Complaint Committee is hereby reconstituted with the following members.**

SI No.	Name	Dept.	Designation
1	Dr. Arpita Chatterjee, HOD	ME	Chairman
2	Ms. Madhusmita Mishra, TIC	CSE	Convener
3	Ms. Sarmila Das, Advocate, High Court	External	External Member
4	Mr. Soumen Basu, Registrar	Admin	Member
5	Ms. Ananya Banerjee, Faculty	ECE	Member
6	Dr. Anirban Neogi, HOD & IQAC Convener	ECE	Member
7	Dr. Sayantan Chakraborty, HOD	EE	Member
8	Ms. Papiya Nayek, Technical Assistant	CE	Member
9	Ms. Neelanjana Saha, Student	CE	Member
10	Ms. Aishani Mukherjee, Student	ECE	Member
11	Ms. Sreelekha Dasgupta, Student	CSE	Member

**Frequency of meeting: - As and when required**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All HODs/TICs
2. All concerned

PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74



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DSCSITSC/PRIN/COM/2026-2027/24

Date: 01/07/2026

## **Academic and Administrative Audit Committee**

### **Objective:**

- To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest methods for quality improvement and for overcoming the weaknesses.
- To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms, and examination reforms etc.

**The Internal Academic & Administrative Audit Committee is hereby reconstituted with the following members.**

Sl.No.	Name	Dept	Position
1.	Prof. (Dr.) Saradindu Panda	Admin	HOI
2.	Dr. Soumen Basu	Admin	Registrar
3.	Dr. Anirban Neogi	ECE	IQAC Coordinator
4.	Dr. Arindam Sadhu	ECE	Convener, IIC&R&D Cell
5.	Dr. Biswajit Das	BSH	Member

**External Academic & Administrative Audit Committee is hereby reconstituted with the following members**

Sl.No	Name	Dept	Position
1.	Prof. (Dr.) Manojit Ghosh, Professor, Dept. of Metallurgy and Materials Engg. IEST Shibpur	External	Member
2.	Prof. (Dr.) Anjan Kumar Kundu, Professor, Dept. of Radio-Physics and Electronics, University of Calcutta	External	Member
3.	Prof. (Dr.) Manik Chandra Das, Associate Professor, Department of Industrial Engineering and Management, MAKAUT	External	Member
4.	Prof. (Dr.) Debashis Chatterjee, Professor, Dept. of EE, JU	External	Member
5.	Prof. (Dr.) Subhasish Das, Associate Professor, School of Water Resource Engineering, JU	External	Member
6.	Prof. (Dr.) Asit Kumar Das, Professor, Dept. of CS&T, IEST, Shibpur	External	Member
7.	Prof. (Dr.) Chittaranjan Sinha, Professor, Department of Chemistry & Dean of Science, JU	External	Member

**Frequency of the meeting:** Once in a semester

All Previous Committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All HoDs/ TICs
2. All Concerned

Dr. Sudhir Chandra Sur Institute  
of Technology and Sports Complex  
540, Dum Dum Rd, Kolkata-74



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DSCSITSC/PRIN/COM/2026-2027/25

EF:01/07/2026

## Alumni Cell

### Objective:

- Create a network of former graduates who will help to raise the profile of the College
- Provide program and opportunities that connect Alumni to each other and to the College
- Promote awareness of Alumni achievements and accomplishments among all Alumni, students, faculty and staff
- Encourage Alumni support to the College through Volunteering and financial support

**The Alumni Cell is hereby reconstituted with the following members.**

Sl No.	Name	Position
1	Prof. (Dr.) Saradindu Panda	Chairman
2	Mr. Baibaswata Das	Convener and Treasurer
3	Mr. Sobhan Chakraborty	President
4	Mr. Sayantani Rakshit	Vice President
5	Mr. Sambit Pal	Vice President
6	Mr. Suvendu Mondal	General Secretary
7	Mr. Rajdeep Roy	Additional General Secretary
8	Mr. Subhojit Paul	Additional General Secretary
9	Ms. Baishakhi Mukherjee	Director
10	Mr. Umesh Pandit	Director
11	Md. Shafi Hussain	Director
12	Mr. Sayan Sadhu	Director
13	Ms. Sampurna Dey	Director
14	Ms. Susmita Mondal	Director
15	Mr. Sidharth Pandey	Director
16	Mr. Rishav Sarkar	Director
17	Dr. Soumen Basu	Member
18	Ms. Ananya Banerjee	Member
19	Mr. Sanjoy Bhattacharjee	Member
20	Mr. Pritam Bhattacharjee	Member
21	Dr. Geetika Kumari Salwan	Member

**Frequency of the meeting: - Once in a semester**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
Prof. (Dr.) Saradindu Panda  
Principal

Copy to:

1. All HODs/TICs
2. All concerned

PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74



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DSCSITSC/PRIN/COM/2026-2027/26

EF:01/07/2026

## Finance Committee

### Objective:

- Estimates of revenue from fees and other sources for the budget.  
Budget projections for grants received/receivable from the UGC/AICTE, if any and money from fees, etc. collected for activities related to the autonomy programme.  
To collect all major and minor expenditure recommendations from various committees, assess them, determine priorities, and provide a tentative budget to the Governing Body in a timely manner.  
To plan the most efficient use of resources and to manage funds with care.  
To establish a thorough budget for the Institution's day-to-day operations.  
Preparation of audited financial statements for the aforementioned  
To raise resources through societal donations, financing agencies under various programmes, and so on.  
To approve all expenditures for major equipment purchases as recommended by the Governing Body.  
After receiving approval from the Governing Body, to authorize expenditures for the construction of new buildings.  
Working out the budgetary implications of various Planning & Institutional Development Committee plans in order to update the budgetary provisions.  
Propose an honorarium for the personnel of the examination branch, which must be approved by the Governing Body.  
Recommendation for full-time office workers in the examination cell to be hired and paid on a contractual basis.

### The Finance Committee is hereby reconstituted with the following members

SL No.	Name	Dept.	Position
1	Dr. Saradindu Panda, Principal	Admin	Chairman
2	Ms. Soumik Jash, Account Officer	Accounts	Convener
3	Dr. Soumen Basu, Registrar	Admin	Member
4	Dr. Anirban Neogi, Faculty	ECE	IQAC Coordinator
5	Dr. Arindam Sadhu, Faculty	ECE	IIC, R&D Convener
6	Ms. Dipsikha Biswas, HR Executive	Admin	Member
7	Mr. Rahul Chowdhury, Store In - Charge	Store	Member
8	Ms. Sreyasi Sen, Manager- Admission	Admin	Member
9	Mr. Kallol Paul, Account -In -Charge	HO	Member

### Frequency of meeting: - Twice in a semester

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/07/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All HODs/TICs
2. All concerned

PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
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DSCSITSC/PRIN/COM/2026-2027/27

EF: 01/07/2026

## Women Cell

### Objective:

To facilitate a gender-sensitive and congenial working environment at DSCSITSC so that women, whether female employee (contractual, casual, temporary, and permanent) or female student, are not subjected to gender-specific discrimination or sexual harassment.

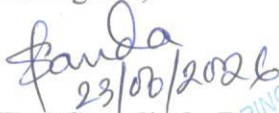
### The Women Cell is hereby reconstituted with the following members.

SL No.	Name	Position
1	Ms. Madhusmita Mishra, Faculty, Dept. of CSE (AIML)	Chairman
2	Ms. Labani Sarkar, Assistant Librarian	Convener
3	Dr. Arpita Chatterjee, Faculty, Dept. of ME	Jt. Convener
4	Ms. Dipsikha Biswas, HR Executive, Dept. of Admin	Coordinator
5	Ms. Sayani Ghosh Saha, Marketing Executive, Dept. of Admin	Member
6	Ms. Sarmila Das, Advocate, High Court	Member
8	Ms. Srabani Seal, Psychological Counsellor	Member
9	Ms. Antara Chowdhury, Sr. Office Executive, Dept. of T & P	Member
10	Ms. Debasmita Manna, Faculty, Dept. of ECE	Member
11	Ms. Suparna Rej, Admission Cell, Dept. of Admin	Member
12	Dr. Rumrum Banerjee, Faculty, Dept. of EE	Member
13	Ms. Nibedita Biswas, Faculty., Dept. of BSH	Member
14	Ms. Sonali Mondal, Faculty, Dept. of CSE	Member
15	Ms. Pritha Halder, PA to Principal, Dept. of Admin	Member
16	Ms. Ananya Banerjee, Faculty, Dept. of ECE	Member
17	Ms. Sayani Roy, Technical Asst, Dept. of CSE	Member
18	Ms. Soumita Banerjee, Technical Asst, Dept. of CE	Member
19	Ms. Anupama Kumar Guha, Technical Asst. Dept. of ME	Member

### Frequency of the meeting: - Twice in a year

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74

Copy to:

1. All HoDs/ TICs
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DSCSITSC/PRIN/COM/2026-2027/28

EF:01/07/2026

## **Entrepreneurship Development Cell**

### **Objective:**

To aim at institutionalizing mechanism, this could act as support system for technocrat entrepreneurs. To create awareness among the students regarding entrepreneurship and self - employment as an attractive and viable career option.

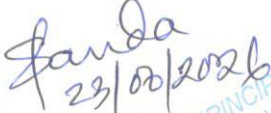
### **The EDC is hereby reconstituted with the following members.**

Sl No.	Name	Dept.	Position
1	Dr. Saradindu Panda, Principal	Admin	Chairman
2	Dr. Pradipta Maiti, Faculty	ECE	Convener
3	Mr. Suvendu Mondal, Faculty	EE	Jt. Convener
4	Dr. Chandrima Sinha Roy	CSE	Member
5	Dr. Sayantan Chakraborty, Faculty	EE	Member
6	Dr. Biswajit Das, Faculty	BSH	Member
7	Dr. Dipankar Das, Faculty	BSH	Member
8	Dr. Hrishiraj Ranjan, Faculty	AUE	Member
9	Mr. Souvik Chakraborty, Faculty	CE	Member
10	Mr. Arup Kadia, Faculty	CSE	Member
11	Dr. Debabrata Das, Faculty	ME	Member
12	Mr. Prasenjit Paul, Librarian	Library	Member
13	Mr. Rajeev Ranjan, Manager- Industry Alliance	T&P	Member

### **Frequency of meeting: - Twice in a semester**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/07/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd, Kolkata-74

Copy to:

1. All HODs/TICs
2. All concerned



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DSCSITSC/PRIN/COM/2026-2027/29

EF:01/07/2026

## Hostel & Canteen Committee

### Objective:

- Canteen cells should monitor the hygiene and quality of food served in the canteen.
- The cell should decide the menu and items to be sold in the canteen.
- The cell should make every effort to make sure that wastage of food is reduced to a minimum.
- Maintaining a good ambience and good aesthetics of the canteen.
- To provide suitable and comfortable accommodation for residing students.
- To ensure that students coming from different places learn to live together and strengthen their relations with cooperation and goodwill.
- Maintaining a good ambience and good aesthetics

**The Hostel & Canteen Committee is hereby reconstituted with the following members.**

Sl No.	Name	Dept.	Position
1	Dr. Saradindu Panda, Principal	Admin	Chairman
2	Dr. Soumen Basu, Registrar	Admin	Convener
3	Mr. Souradeep Roy, Faculty	CE	Coordinator
4	Ms. Pritha Halder, PA to Principal	Admin	Jt. Coordinator
5	Ms. Dipsikha Biswas, HR Executive	Admin	Member
6	Mr. Tanmoy Das, TA	ME	Member
7	Mr. Nayan Hazra, TA	EE	Member
8	Mr. Krishnendu Kundu, Faculty	CE	Member
9	Mr. Pritam Bhattacharjee, Faculty	AUE	Member
10	Mr. Soumik Jash, Accounts Officer	Admin	Member
11	Mr. Rahul Chowdhury, Store In - Charge	Admin	Member
12	Mr. Sourav Mallick, Hostel & IDEA Lab In-charge	Admin	Member
13	Mr. Ranjan Chakraborty, Canteen -In- Charge	Admin	Member
14	Mr. Nirmal Dey, Security In-Charge	Admin	Member
15	Mr. Ashok Kumar Bahadur, Boys' Hostel Warden	Admin	Member
16	Ms. Sima Hemram, Girls' Hostel Warden	Admin	Member
17	Mr. Ravinder Singh, Housekeeping Supervisor	Admin	Member

**Frequency of meeting: - As and when required.**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All HODs/TICs
2. All concerned.

Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
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DSCSITSC/PRIN/COM/2026-2027/30

EF:01/07/2026

## Student Welfare Committee

### Objective:

- To guarantee that all student welfare services are delivered in a timely and efficient manner.
- To make communication between the student community and the Institute Administration more efficient and productive.
- To assist in the formation and management of an effective student leadership team.
- To provide students, in general, and specific students in particular, with advice and counseling in all areas.
- To encourage and promote students' engagement in extracurricular activities such as games, theatre, music, clubs, and societies.
- To assist all students in maintaining high standards and discipline.
- To provide information, support, and help to students who are experiencing financial challenges wherever possible.
- Ensure a safe and secure environment where basic needs are satisfied, encourage proper kinds of behavior, and safeguard students from harm by maintaining an Institute and Welfare climate conducive to learning.
- Create a realistic and full self-concept; boost self-esteem; expand interests and abilities.
- A sense of belonging to the Winder community; a loving attitude toward others; an understanding of their own feelings and behaviors, as well as the feelings and behaviors of others.

**The Student Affair/ Welfare Committee is hereby reconstituted with the following members.**

Sl. No.	Name	Dept.	Position
1	Dr. Saradindu Panda, Principal	Admin	Chairman
2	Dr. Soumen Basu, Registrar	Admin	Convener
3	Mr. Nirupam Sarkar, Office Assistant	Admin	Jt. Convener
4	Ms. Dipsikha Biswas, HR Executive	Admin	Member
5	Mr. Prathita Roy, Faculty	EE	Member
6	Dr. Amrut Ranjan Jena, Faculty	CSE	Member
7	Mr. Pritam Bhattacharjee, Faculty	AUE	Member
8	Ms. Nibedita Biswas, Faculty	BSH	Member
9	Mr. Souradeep Roy, Faculty	CE	Member
10	Dr. Rumrum Banerjee, Faculty	EE	Member
11	Dr. Pradipta Maiti, Faculty	ECE	Member
12	Dr. Arpita Chatterjee, Faculty	ME	Member
13	Ms. Antara Chowdhury, Senior Executive	T&P	Member
14	Mr. Prasenjit Paul, Asst. Librarian	Library	Member
15	Mr. Monolina Das, Accounts Executive	Accounts	Member
16	Mr. Sourav Mallick, Hostel & IDEA Lab In-Charge	Admin	Member
17	Mr. Ashok Kr. Bahadur, Boys' Hostel Warden	Admin	Member

**Frequency of meeting: - Once in every quarter**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/06/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

Copy to:

1. All HODs/TICs
2. All concerned.

PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74



SurTech

**Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex**  
540, Dum Dum Road, Surer math, (Near Dum Dum Jn. Station),  
Kolkata – 700074; Phone: +91 33 25603889,  
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DSCSITSC/PRIN/COM/2026-2027/31

EF:01/07/2026

## SC & ST Committee

### Objective:

The objective of this committee is:

- To resolve issues related to SC/ST and their grievances if any.
- To aware about the different schemes of Govt for the SC/ST.

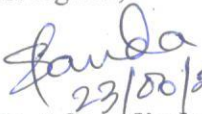
### The SC & ST is hereby reconstituted with the following members

Sl No.	Name	Position
1	Dr. Saradindu Panda, Principal	Chairman
2	Mr. Nirupam Sarkar, Office Asst. Dept. of Administration	Convener
3	Ms. Pritha Halder, PA to Principal, Dept. of Administration	Jt. Convener
4	Dr. Soumen Basu, Registrar, Dept. of Administration	Member
5	Ms. Papiya Nayek, TA, Dept. of CE	Member
6	Mr. Prathita Roy, Faculty of EE	Member
7	Mr. Sanjoy Bhattacharjee, OIC, Exam Cell & Faculty, Dept. of CSE	Member
8	Mr. Souradeep Roy, Faculty of CE	Member
9	Dr. Geetika Kumari Salwan, Dept. of ME	Member
10	Dr. Kausik Sardar, Faculty, Dept. of BSH	Member
11	Ms. Antara Chowdhury, Sr. Executive. T&P Cell	Member
12	Ms. Madhumita Dinda, TA, Dept. of CE	Member
13	Ms. Mita Biswas, Girls' Hostel Warden	Member
14	Ms. Monolina Das, Accounts Executive, Dept. of Accounts	Member
15	Mr. Prasenjit Paul, Asst. Librarian, Dept. of Library	Member

### Frequency of meeting: - Twice in a semester

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/08/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

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DSCSITSC/PRIN/COM/2026-2027/32

EF: 01/07/2026

## Timetable Committee

### Objective:

To promote a proactive approach to make the timetable of academic activity in order to maximize the utilization of departmental and centrally timetabled teaching space and to make the most effective use of staff and student time.

### The Timetable Committee is hereby reconstituted with the following members

Sl. No.	Name	Dept.	Position
1	Dr. Saradindu Panda, Principal	Admin	Chairman
2	Ms. Ananya Banerjee, Faculty	ECE	Convener
3	Ms. Dipsikha Biswas, HR Executive	Admin	Jt. Convener
4	Mr. Pritam Bhattacharya, Faculty	AUE	Member
5	Mr. Kalyan Mukherjee, Faculty	AUE	Member
6	Dr. Shayari Basu, Faculty	BSH	Member
7	Ms. Nibedita Biswas, Faculty	BSH	Member
8	Mr. Debasish Sadhukhan, Faculty	BSH	Member
9	Mr. Baibaswata Das, Faculty	CE	Member
10	Mr. Krishnendu Kundu, Faculty	CE	Member
11	Mr. Sagar Suman, Faculty	CSE	Member
12	Ms. Sonali Mondal, Faculty	CSE	Member
13	Mr. Anoy Chowdhury, Faculty	CSE	Member
14	Ms. Nabanita Indra, Faculty	CA	Member
15	Dr. Rumrum Banerjee, Faculty	EE	Member
16	Mr. Subhasish Halder, Faculty	ME	Member
17	Mr. Abhishek Bysack, System Admin	Admin	Member

**Frequency of the meeting:** - Twice in a semester

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/07/2024  
**Prof. (Dr.) Saradindu Panda**  
Principal

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DSCSITSC/PRIN/COM/2026-2027/33

EF:01/07/2026

## Equal Opportunity Cell

### Objective:

The objective of this committee is:

- To promote an inclusive and equitable environment for all students, regardless of background.
- To ensure equal access to academic and extracurricular opportunities for marginalized groups.
- To raise awareness and prevent discrimination, fostering a safe and respectful campus culture.

**The Equal Opportunity Cell is hereby reconstituted with the following members**

Sl No.	Name	Position
1	Dr. Saradindu Panda, Principal	Chairman
2	Dr. Anirban Neogi, Assistant Professor., Dept. of ECE	Convener
3	Dr. Soumen Basu, Registrar, Dept. of Administration	Jt. Convener
4	Mr. Nirupam Sarkar, Office Asst. Dept. of Admission	Member
5	Ms. Dipsikha Biswas, HR Executive, Dept. of Administration	Member
6	Ms. Papiya Nayek, TA, Dept. of CE	Member
7	Dr. Rumrum Banerjee, Faculty of EE	Member
8	Mr. Sanjoy Bhattacharjee, OIC, Exam Cell & Faculty, Dept. of CSE	Member
9	Ms. Antara Chowdhury, Sr. Executive. T&P Cell	Member
10	Dr. Biswajit Das, Faculty, Dept. of BSH	Member
11	Ms. Madhumita Dinda, TA, Dept. of CE	Member
12	Mr. Nayan Hazra, TA, Dept. of EE	Member
13	Mr. Soumik Jash, Accounts Officer, Dept. of Accounts	Member
14	Mr. Prasenjit Paul, Asst. Librarian, Dept. of Library	Member
15	Dr. Amrut Ranjan Jena, Dept. of CSE	Faculty Representative
16	Ms. Madhusmita Mishra, Dept. of CSE(AIML)	Faculty Representative
17	Dr. Sayantan Chakraborty, Dept. of EE	Faculty Representative
18	Mr. Kalyan Mukherjee, Dept. of AUE	Faculty Representative
19	Dr. Dipankar Das, Dept. of BSH	Faculty Representative
20	Mr. Baibaswata Das, Dept. of CE	Faculty Representative
21	Dr. Arpita Chatterjee, Dept. of ME	Faculty Representative

**Frequency of meeting: - As and when required**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
23/02/2026  
**Prof. (Dr.) Saradindu Panda**  
Principal

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of Technology & Sports Complex  
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